GLENBARD WASTEWATER AUTHORITY
Executive Oversight Committee
Agenda
September 14, 2026
8:00 a.m.
945 Bemis Road
Glen Ellyn, IL

Members Present:

Jim Burket	President, Village of Glen Ellyn
Robert Bachner	Trustee, Village of Lombard
Kelli Christiansen	Trustee, Village of Glen Ellyn
Nicole Aranas	Village Manager, Village of Lombard
Mark Franz	Village Manager, Village of Glen Ellyn
Carl Goldsmith	Public Works Director, Village of Lombard
John Hubsky	Public Works Director, Village of Glen Ellyn

Others Present:

Matthew Streicher	Executive Director, GWA
Ron Dulceak	Assistant Director, GWA
Andrew Pakosta	Operations Superintendent, GWA
Daniella Martinez	Environmental Resources Coordinator, GWA
Gayle Lendabarker	Executive Assistant, GWA
Patrick Brankin	Finance Director, Village of Glen Ellyn
Walker Nodine	Resident, Village of Glen Ellyn

1. Call to Order at 8:00 a.m.

2. Pledge of Allegiance

3. Roll Call: President Burket, Trustee Bachner, Trustee Christiansen, Mr. Franz, Mr. Goldsmith and Mr. Hubsky, answered "Present". President Puccio was excused and Ms. Aranas, arrived after roll call at 8:04 a.m.

4. Public Comment

5. Consent Agenda – The following items are considered to be routine by the Executive Oversight Committee and will be approved with a single vote in the form listed below:

   Motion the EOC to approve the following items including Payroll and Vouchers for the months of July and August of 2026 in the amount of $1,706,561.74 (*Trustee Christiansen*).

   Trustee Christiansen motioned and Mr. Goldsmith seconded the *MOTION that the following items on the Consent Agenda be approved. President Burket, Trustee Bachner, Trustee Christiansen, Mr. Franz, Mr. Goldsmith and Mr. Hubsky responded "Aye" during a roll vote. The motion carried.*

5.1 Executive Oversight Committee Meeting Minutes:
July 13, 2026, EOC Meeting

5.2 Vouchers and Payroll Previously Reviewed:
Months of July and August – Trustee Christiansen

5.3 Request a motion for authorization to award a Facility Condition Assessment Services Agreement with Roth IAMS LLC in the amount of $40,061.

Through routine visual inspections, the Authority has identified that several of our aging buildings require exterior repair and restoration. Many of these facilities are not included in the current or planned capital improvement projects, creating a need to better understand their existing condition and future capital requirements. The Authority obtained pricing from Roth IAMS LLC, a nationally recognized facility assessment and asset management consulting firm. Roth IAMS is an awarded vendor under Sourcewell Contract No. 102424-RTH, allowing the Authority to procure these professional services through a competitively solicited cooperative purchasing contract.

The Authority recommends the Executive Oversight Committee motion to authorize approval to enter into an agreement with Roth IAMS per Quote #P26010-R in the amount of $40,061.00. Funding for this purchase is available in the CY2026 Approved Budget, Fund 40-580140 (Infrastructure), which allocated $45,000.00 for infrastructure improvements.

5.4 Request a motion to waive public bidding and award Donegal Services, LLC, for demolition of the Authority owned house at 1S659 Sunnybrook Road, Glen Ellyn, IL in the amount of $38,000.

The Authority purchased the house/property adjacent to the main treatment plant at 1S659 Sunnybrook Road. The property was acquired to provide for any future needs, but at this time mainly is providing a buffer zone between the treatment plant and neighboring residents. The existing house on the site is vacant and now can be viewed as a liability to the Authority. A formal bid package was developed based off previous demolition bid packages put together by the Authority and was advertised with a publicly advertised bid opening of May 20, 2026. However, the Authority only received two bids, with the low bid being $107,500, which was significantly higher than the $60,000 budgeted amount and therefore requested the Executive Oversight Committee motion to reject the bids.

The low bidder provided feedback that the reason for the unusually high bid amount was due to the presence of asbestos in the home; therefore, the Authority contracted separately for the asbestos abatement at a much lower cost. Due to the Village of Glen Ellyn's recent success with simply obtaining quotes for a home demolition, instead of publicly advertising the bid opening again, the Authority sought quotes directly from 3 reputable demolition contractors.

After opening sealed proposals on September 1st, Donegal Services, LLC, came in with the lowest bid at $38,000. Including the asbestos removal that has been completed, adequate funds remain for the completion of the demolition.

Therefore, the Authority is requesting a motion to waive public bidding and award Donegal Services, LLC, for demolition of the Authority owned house at 1S659 Sunnybrook Road, Glen Ellyn, IL in the amount of $38,000.

5.5 Request a motion to waive the competitive bidding process per the purchasing policy C.1.a Professional Services and C.1.e. Single Source Purchases and authorize the approval of the USP Technologies proposed 3-year contract with a not-to-exceed amount of $225,000 over the length of the contract.

After conducting a pilot study in 2020, the Authority has been contracting with USP Technologies for a "turnkey" solution for odor control at its main treatment facility. USP Technologies is a provider of peroxide-based technologies and full-service chemical treatment programs for municipal and industrial water and wastewater treatment applications that provide low-risk, value-added solutions to their customers. They have been in business for over 20 years and presently manage over 200 chemical applications that treat close to a cumulative one billion gallons. They provide either turn-key solutions, where they maintain and operate chemical dosing systems, or they can simply be the provider of the materials and technology which end users could own and operate.

With the previous contract expiring at the end of this year, a proposal was requested from USP to provide odor control services for another 3 years, starting in May 2027 and continuing through to April 30, 2030.

Therefore, due to the professional nature of the services and the lack of other providers, GWA, with the approval from the TAC, is respectfully requesting to waive the competitive bidding process per the purchasing policy C.1.a Professional Services and C.1.e. Single Source Purchases and is requesting EOC authorize the approval of the USP Technologies proposed 3-year contract with a not-to-exceed amount of $225,000 over the length of the contract. This will come out of the budget 270-530440 Chemicals Fund, which has $65,000 budgeted for hydrogen peroxide in the draft CY2027 budget, and will be budgeted appropriately for in future years.

6. CY2027 Draft Budget Presentation

The Technical Advisory Committee met with the Finance Directors for each Village and discussed the first draft of the CY2027 budget. The draft budget is seeing a 4.5% increase ($439,448) over the CY2026 budget, with a 5.79% increase ($339,437) in Operations and Maintenance, and a 2.5% increase ($100,011) in Capital. The significant contributors to the increases in Operations and Maintenance are related to personnel adjustments at the

Authority. Enclosed in this agenda packet are the pertinent sheets from the draft budget, along with a memo providing explanations for increases/decreases in the draft CY2027 budget over the approved CY2026 budget.

Mr. Streicher advised that since the information packet was distributed, there were some updates to the O&M budget numbers for CY2027, resulting in a decrease from what had been stated in the Draft Budget comments from 5.79% to 5.70%. Mr. Streicher stated that while there was an increase in the insurance costs, which was not finalized until the previous Thursday, there were reductions in other O&M contractual line items that helped reduce the overall increase.

Mr. Franz asked if the big project is accounted for in the Capital Fund planning page of the budget. Mr. Streicher advised that it was and indicated where he could find the line items on the sheet. Mr. Streicher also noted that the budget has $80 million budgeted for design and construction starting in CY2027 through CY2035. Mr. Streicher added that the 2024 Facility Plan allocated $45 million; however, based on the current bidding environment, the number was increased to accommodate anticipated higher industry costs, adding that the amount still may not be enough and will continue to monitor the bidding environment. Mr. Streicher noted that in the current environment, data centers are driving the demand for electrical components and contractual work higher, thus costs are escalating for these items as well.

Mr. Goldsmith asked if the plan was to use traditional design, then build methods for the project. Mr. Streicher advised it was, since design-build projects are not eligible for the IEPA's SRF funding, that was the plan, as it would allow for applying annually in the hopes that project would receive funding. Mr. Streicher added that in the event GWA does not make it on the SRF funding list, the project is positioned to transition to a design/build approach rather easily.

Mr. Goldsmith asked if the $2 million budgeted in CY2027 includes costs for the engineering firm to submit the IEPA SRF funding applications or will that process be handled in-house. Mr. Streicher advised that would be done further down the road and the funding allocated in CY2027 would cover preliminary Phase I engineering, as GWA needs to continue building its feasibility plan. Mr. Streicher indicated that SRF applications are not typically submitted to the IEPA until the project has reached 90% design completion; however, applications can be submitted early and GWA most likely will, but one of the requirements of receiving the funding is the ability to move ahead immediately.

President Burket asked if the two (2) people being hired are replacing two (2) existing employees. Mr. Streicher confirmed that two (2) of the new hires are replacing employees who are retiring and then a third employee will fill a new operator position that the CY2027 budget has planned, thus increasing the full-time staff count from 17 to 18.

Mr. Streicher expressed his gratitude to Mr. Goldsmith, Mr. Hubsky, Mr. Sexton and Mr. Brankin for their input on the CY2027 budget process. Mr. Hubsky added that the TAC fully supports adding the additional Plant Operator, noting that besides the ever changing

weather patterns; the need also becomes balancing out when staff are off or if there are openings due to staff having to attend educational training due to IEPA's licensing requirements. Mr. Streicher offered to forward the memo he had submitted to the Village of Glen Ellyn, to any EOC Committee members or include it in the October EOC meeting packet when the final budget is presented for approval recommendation.

Trustee Christiansen asked when the open positions will be posted. Mr. Streicher advised that Electrical Superintendent's position was already posted and the response has not yielded any qualified candidates; and as a result, an evaluation of restructuring the position is being done to try and determine which of Mr. Freeman's key responsibilities would be the most desirable to hire for. Mr. Streicher explained that Mr. Freeman currently handles GWA's medium voltage electrical systems, IT and SCADA system; there have been discussions for the Village of Glen Ellyn's IT Department to potentially take over the IT work, which would impact overhead fees. Mr. Streicher noted that GWA does not have a high level of IT support needs and currently has two (2) plant electricians that can continue to handle the maintenance on the electrical grid, leaving the SCADA system as the piece that needs someone to handle. Mr. Streicher explained that what is being considered is to advertise for an Instrument and Control Specialist to handle the SCADA system, which may still be difficult to find based on conservations with other wastewater treatment facilities, who have been trying to fill a similar position for over a year.

Mr. Franz recommended a memo explaining all staffing changes, knowing that there still needs to be discussions concerning the potential shift with IT. Mr. Streicher agreed to get one completed within the next few weeks.

Mr. Burket stated that when he saw the original overall projected 4.4% increase, he felt the number was respectable and is impressed with the decrease to 4.0%.

7. Discussion

7.1 Capital Projects Update

7.2 Pending EOC Action Items

7.2.1 3-Year Landscaping Contract
President Burket asked why showing up late for the bid opening impacted the vendor's bid being eligible for consideration. Mr. Streicher explained that when a public bid opening occurs, all bids must be received, sealed, before the designated time, so no one can try and alter a bid as pricing from competitors is being revealed.

7.2.2 Recommendation of Approval of the CY2027 to the Full Board

7.2.3 Schedule Annual Full Board Meeting (hosted by Lombard)

Mr. Franz reverted back to the Capital Budget planning, asking if the lack of capital projects coming in the next few years is due solely to the major project to be undertaken.

Mr. Streicher advised that his assumption is correct, other than $7 million being planned for the CSO, which has not had any major work since the early 2000's it is a facility that, while not operational 24/7, but when it is needed, it does need to be able to run efficiently, and in the past six (6) months?, the plant has experienced four (4) excursions. Mr. Streicher noted that the 2024 Facility Plan outlined approximately $14 million worth of work to be done, but GWA staff intends to investigate everything and determine what truly needs to be upgraded and what does not.

8.0 Other Business

8.1 Technical Advisory Committee Minutes

8.2 Other items

11.0 Next EOC Meeting –Next regularly scheduled EOC Meeting on ***Monday, October 12, 2026, at 8:00 a.m.***

President Burket called for a Motion to Adjourn, Mr. Franz motioned and Mr. Goldsmith seconded the MOTION to adjourn the September 14, 2026, EOC Committee. President Burket, called for a verbal all in favor and all responded "Aye".

Meeting was adjourned at 8:28 a.m.

Submitted by:

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Gayle A. Lendabarker
GWA Executive Assistant