

**GLENBARD WASTEWATER AUTHORITY
Executive Oversight Committee
Agenda
October 12, 2026
8:00 a.m.
945 Bemis Road
Glen Ellyn, IL**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comment
5. Consent Agenda – The following items are routine by the Executive Oversight Committee and will be approved with a single vote in the form listed below:

Motion the EOC to approve the following items including Payroll and Vouchers for the month of September 2026 in the amount of \$1,580,961.29 (Trustee Christiansen).

- 5.1 Executive Oversight Committee Meeting Minutes:
September 14, 2026, EOC Meeting
- 5.2 Vouchers and Payroll Previously Reviewed:
Month of September 2026 – Trustee Christiansen
- 5.3 Request a motion for authorization to approve MVP One 3-Year Subscription Fee in the amount of \$80,650.26

In June of 2021, after the Authority performed a thorough evaluation, the Executive Oversight Committee approved the purchase of MVP Plant, a new Computerized Maintenance Management System (CMMS), to replace the previous CMMS software that no longer met our needs.

The software requires annual license fees in order for it to be continued to be supported, as well as to allow the Authority to receive new versions of the software as it is upgraded.

In accordance with the Village of Glen Ellyn's purchasing policy, which allows for a maximum of a 3-year term, in 2024 a longer term was requested in order to avoid need for future approvals from the EOC. At that time, the EOC approved an MVP One Subscription Fee for the period beginning August 1, 2024 and ending July 31, 2027 in the amount of \$76,308.75, which was paid in a single payment.

During discussion of the draft CY2027 with the Technical Advisory Committee, it was advised to maintain a new 3-year contract beginning in CY2027, however, to seek annual payments rather than a single lump sum, as it helps maintain a steadier operations and maintenance budget from year to year.

The Authority seeks a motion to authorize approval of the MVP One Subscription Fee for the period beginning August 1, 2027, and ending July 31, 2030, in the amount of \$80,650.26, with annual payments to be made in the amount of \$26,883.42.

\$28,000 is budgeted in the draft CY2027 budget, and appropriate amounts will be budgeted in subsequent years.

- 5.4 Request a motion to award a three-year contract to Fresh Grounds Lawn Care Services in the total amount of \$94,590 to supply Landscape Maintenance Services to Authority maintained properties.

The Authority held a publicly advertised bid opening on September 1, 2026, for a three-year contract for Landscape Maintenance Services for the Glenbard Main Plant, Combined Sewer Outfall Facility, and recently acquired parcels directly adjacent to the main plant.

The Authority seeks a motion to authorize award of a three-year contract to Fresh Grounds Lawn Care Services in the total amount of \$94,590.00 to supply Landscape Maintenance Services as proposed. Funding for this contract is available in the CY2027 Proposed Budget, Fund 270 520971.

6. Final CY2027 Budget Requesting Recommendation for Approval to GWA Full Board

After the presentation of the first draft of the CY2027 budget to the Executive Oversight Committee at the September 14, 2026, EOC meeting, comments were received and the budget was modified to reflect those changes, and further updates have also been inserted into the draft budget that were not available at that time. Below summarizes the changes in the proposed budget:

Operations & Maintenance 270

- **Personnel Services** – The overall increase of 14% remains the same, however, the true dollar amount has increased to \$2,464,078 over the previous amount of \$2,462,945 that was presented to the EOC. The slight increase is the result of the merit being adjusted from a 1.1% increase to a 1.8% increase.
- **Due/Subscriptions/Fees** – The increase went to 2.4% (\$450) over the previous decrease of 0.4% (\$75). Since the September EOC meeting, the Authority was notified that the Joint Underground Locating Information for Excavators (JULIE) membership has increased. JULIE membership is required by state law, and the reason for the increase is due to

increased excavating in the Authority's service area, prompting an increase in JULIE notifications.

- **Health Insurance** – The increase went to 27.3% (\$74,400) over the previously communicated increase of 24.3% (\$66,200). This increase was due to the health cost assumption increasing from 10% to 15%.
- **Maintenance Support/Contractual** – Updated to an increase of 10% (\$3,540) versus the 44.6% (\$15,758) that was communicated in the previous memo. Much of the decrease from the previous number was due to actual contract landscaping costs being inserted rather than a conservative estimate, as the Authority recently held a bid opening for the CY2027-CY2029 Landscape Service Contract. This also resulted in an increase of only 20% (\$2,152) versus the 33.8% (\$3,637) increase previously communicated for the landscape services at the Combined Sewer Outfall facility in Lombard. There was also a \$100 decrease in the equipment services provided by the Village of Glen Ellyn.

To summarize, the budget has an O&M increase of 5.73% (\$335,492). The majority of this increase is related to personnel matters previously communicated with the EOC during the September 14, 2026, meeting. If not for the personnel costs, the O&M increase would only be 1.76% (\$103,385). The budget's overall increase including capital is 4.4% or \$435,503 over the CY2026 approved budget.

This proposed budget has been reviewed by the Technical Advisory Committee as well as the Finance Directors, who have provided comments that have been addressed.

It is requested that the EOC make a motion to recommend approval of the proposed Glenbard Wastewater Authority's CY2027 Budget to the Full Boards of Glen Ellyn and Lombard at November 19th, 2026, Full Board Meeting located at the Lombard Village Hall, 255 E. Wilson Avenue, Lombard, 60148.

7. Discussion

7.1 Capital Project Updates

7.2 Pending EOC Action Items

7.2.1 Annual Full Board Meeting (hosted by Lombard)

7.2.2 Back of the Meter Battery Storage

8. Other Business

8.1 Technical Advisory Committee Minutes

8.2 Other items

9. ***Next EOC Meeting*** –Next regularly scheduled EOC Meeting on ***Monday, November 9, 2026, at 8:00 a.m.***