

GLENBARD WASTEWATER AUTHORITY  
Executive Oversight Committee  
**Special Meeting Minutes**  
August 11, 2025  
**8:00 a.m.**

Members Present:

Anthony Puccio	President, Village of Lombard
Jim Burket	President, Village of Glen Ellyn
Trustee Christiansen	Trustee, Village of Glen Ellyn
Mark Franz	Village Manager, Village of Glen Ellyn
Scott Niehaus	Village Manager, Village of Lombard
Carol Goldsmith	Public Works Director, Village of Lombard

Others Present:

Matthew Streicher	Executive Director, GWA
Ron Dulceak	Assistant Executive Director, GWA
Andy Pakosta	Operations Superintendent, GWA
Michael Kavanaugh	Maintenance Superintendent, GWA
Rick Freeman	Electrical Superintendent, GWA
Daniella Martinez	Environmental Resources Coordinator, GWA
Gayle Lendabarker	Executive Assistant, GWA
Patrick Brankin	Finance Director, Village of Glen Ellyn

1. Call to Order at 8:01 a.m.
2. Pledge of Allegiance
3. Roll Call: President Burket, President Puccio, Trustee Christiansen, Mr. Niehaus, Mr. Franz, and Mr. Goldsmith, answered “Present”. Trustee Bachner and Mr. Hubsy were excused. Mr. Franz arrived at 8:07 a.m.
4. Public Comment
5. Consent Agenda – The following items are considered to be routine by the Executive Oversight Committee and will be approved with a single vote in the form listed below:

*Motion the EOC to approve the following items including Payroll and Vouchers for the months of June and July of 2025 in the amount of \$2,476,120.85 (Trustee Christiansen).*

**Trustee Christiansen motioned and President Puccio seconded the *MOTION that the following items, on the Consent Agenda be approved. President Puccio, President Burket, Trustee Christiansen, Mr. Niehaus, and Mr. Goldsmith responded “Aye” during a roll vote. The motion carried.***

- 5.1 Executive Oversight Committee Meeting Minutes:

June 16, 2025 EOC Meeting

- 5.2 Vouchers Previously Reviewed:  
June and July 2025 – Trustee Christiansen

- 5.3 Declaration of Surplus

As the Authority routinely gathers items that are no longer being used or are obsolete, a request to declare them as surplus is needed from the Executive Oversight Committee, and then the items are auctioned off to the highest bidder and some amount of recapture is realized. Enclosed with this packet is a formal resolution to declare Authority property as surplus and allow for staff to place it at auction.

6. Request for a Motion to Approve Legal Notice of Change in Executive Oversight Committee Meeting Dates

Due to schedules of new Executive Oversight Committee (EOC) members, a proposed change in the regularly scheduled EOC meetings has been made to shift them from the second Thursday of each month to the second Monday of each month. As described by the Authority's legal representation, per the Open Meetings Act, "If a change is made in regular meeting dates, at least 10 days' notice of such change shall be given by publication in a newspaper of general circulation in the area in which such body functions. Notice of such change shall also be posted at the principal office of the public body or, if no such office exists, at the building in which the meeting is to be held. Notice of such change shall also be supplied to those news media which have filed an annual request for notice as provided in paragraph (b) of Section 2.02.

Therefore, *the Authority requests a motion to approve of the enclosed updated calendar of meetings and the enclosed legal notice to be published.*

**Mr. Niehaus motioned and Mr. Goldsmith seconded the *MOTION to approval of the enclosed updated calendar of meetings and the enclosed legal notice to be published. President Puccio, President Burket, Trustee Christiansen, Mr. Niehaus, and Mr. Goldsmith responded "Aye" during a roll vote. The motion carried.***

7. Request for a Motion to Authorize the Approval of the CY2025 Televising Contract to Red Zone Robotics.

Per the Authority's approved Illinois Environmental Protection Agency Capacity, Management, Operations, and Maintenance (CMOM) plan, the Authority is required to inspect its entire collection system every five years. This inspection last occurred in CY2019 and although a small portion of the Authority's sewers were televised in CY2023, the majority of the system is overdue to be performed again in CY2025

The project was publicly advertised on July 2, 2025, with seven plan holders receiving packets. After the bid opening that took place at 10am on July 23, 2025, the below bids were received;

- RedZone Robotics: \$291,833.95
- Taplin Group: \$562,643.91
- National Power Rodding: \$774,285.00

Red Zone Robotics submitted the lowest bid and is a well-regarded contractor with a strong track record in the industry. Red Zone Robotics provided similar maintenance services under contract with the Authority in 2019 and delivered reliable performance and documentation. Funds are available in the CY2025 Approved Budget, under Fund 40-580150 – Capital, which allocated \$650,000 for this project. This fund total included the engineering services fees for RJN which has already been approved.

***The Authority is requesting a motion to authorize the Authority to proceed with awarding the Sanitary Sewer System-Wide Multi-Sensor and Closed Caption Television Inspections, Construction Management, and Data Analysis to RedZone Robotics for \$291,833.95.***

*President Burket asked why Redzone's bid came in so far below the engineer's estimate. Mr. Streicher noted that RJN had suggested budgeting \$750,000 for the project, and when he looked back at the costs associated with the previous televising work that had been done, he reduced the budget to \$650,000. Mr. Streicher indicated he is not sure why there was such a discrepancy in the bids, other than RedZone specializes in this type of work and has done previous work for GWA. Mr. Streicher added, he believes National Power Rodding was going to subcontract part of the work out which, increased their bid; and Taplin Group is a company neither he or RJN is familiar.*

*Mr. Niehaus asked Mr. Goldsmith if the TAC had reviewed the proposal and was comfortable with the scope and the qualifications of RedZone. Mr. Goldsmith advised that the TAC was in agreement with Mr. Streicher's recommendation.*

***Mr. Niehaus motioned and Trustee Christiansen seconded the MOTION to approve the contract with Redzone Robotics for System Wide Multi-Sensor and Closed Caption Television Inspection, Construction Management and Data Analysis contract in the amount of \$291,833.95, funds to be allocated against Capital Fund 40-580150. President Puccio, President Burket, Trustee Christiansen, Mr. Niehaus, Mr. Franz, and Mr. Goldsmith responded "Aye" during a roll vote. The motion carried.***

8. Discussion

8.1 Pending EOC Action Items

8.1.1 Design Build Contracts

9. Other Business

9.1 Technical Advisory Committee Updates

9.2 Other Items

*Mr. Streicher advised that GWA has a new Laboratory Resources Coordinator who started today, Micaela McGrath; who joins the staff with ten years of experience from the DuPage County Wastewater Laboratory. Mr. Streicher added that current Laboratory Resources Coordinator will be retiring on August 19<sup>th</sup>; in addition, a new permanent part-time laborer will be starting on August 25<sup>th</sup>; which, brings GWA back to full staff and prepared for the up-upcoming retirements.*

10. **Next EOC Meeting** – Motion to cancel the August 14, 2025 meeting and hold the next regularly scheduled EOC Meeting on **Monday, September 8, 2025 at 8:00 a.m.**

***Trustee Christiansen motioned and Mr. Niehaus seconded the Motion to cancel the August 14, 2025 meeting and hold the next regularly scheduled EOC Meeting on Monday, September 8, 2025. President Puccio, President Burket, Trustee Christiansen, Mr. Niehaus, Mr. Franz, and Mr. Goldsmith responded “Aye” during a roll vote. The motion carried. Trustee Christiansen, Mr. Niehaus, Mr. Franz, and Mr. Goldsmith responded “Aye” during a roll vote. The motion carried.***

11. **Executive Session – Materials to be Provided Under Separate Cover**

*Motion the EOC to adjourn to Executive Session for the purposes of discussing the purchase of real estate property for the use of the public body. The EOC will not be returning to open session after adjournment of the Executive Session. Executive Session Materials to be provided under separate cover.*

***Executive Session was listed on the agenda; no motion was made to enter Executive Session.***

*Mr. Niehaus asked if Mr. Streicher knew the final purchase price. Mr. Streicher advised the price was \$365,000.*

*Trustee Christiansen asked if the identity of the new owner is known. Mr. Streicher advised it was a private sale. Trustee Christiansen asked if the new owners were going to move in. Mr. Streicher advised he was not sure as the final offer was a cash offer with no contingencies; and it was his understanding that all previous offers on the property had contingencies pending inspections, and when the inspections revealed numerous repairs, the deals fell through.*

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*Mr. Streicher noted that the other property GWA was looking to possibly purchase, sold about five or six weeks ago for \$595,000.*

*Trustee Christiansen asked if the properties were on well and septic. Mr. Streicher advised that the one property nearest GWA was on city water but had a septic field. Trustee Christiansen asked if there is potential for the property to be subdivided. Mr. Streicher noted that this could be a possibility as it was a 2-acre parcel; and when Bemis Road was redone last year, sanitary stubs were put in place, so there is the potential for sewer connection.*

*Mr. Niehaus asked if there was any urgency to approve previous Executive Session Minutes from June 13, 2024. Mr. Streicher advised there was not.*

***Mr. Franz motioned to adjourn the August 11, 2025 Special EOC Committee meeting, and President Puccio seconded the MOTION. President Puccio, President Burket, Trustee Christiansen, Mr. Niehaus, Mr. Franz, and Mr. Goldsmith responded “Aye” during a roll vote. The motion carried.***

Submitted by:

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Gayle A. Lendabarker  
GWA Executive Assistant