

GLENBARD WASTEWATER AUTHORITY  
**Executive Oversight Committee**  
**MINUTES**  
**September 8, 2022**  
**Meeting held at the Glenbard Wastewater Plant**  
**945 Bemis Road, Glen Ellyn, IL**

Members Present:

Mark Senak	President, Village of Glen Ellyn
Keith Giagnorio	President, Village of Lombard
Kelli Christiansen	Trustee, Village of Glen Ellyn
Robert Bachner	Trustee, Village of Lombard
Mark Franz	Village Manager, Village of Glen Ellyn
Scott Niehaus	Village Manager, Village of Lombard
Carl Goldsmith	Public Works Director, Village of Lombard

Others Present:

Matthew Streicher	Executive Director, GWA
Jeremy Henning	Assistant Director, GWA
Rick Freeman	Electric Superintendent, GWA
Jon Braga	Maintenance Superintendent, GWA
Andy Pakosta	Operations Superintendent, GWA
Ashley Staat	Environmental Resources Coordinator, GWA
Larry Noller	Finance Director, Village of Glen Ellyn
Tim Sexton	Finance Director, Village of Lombard
Gayle Lendabarker	Executive Assistant, GWA

1. Call to Order at 8:48 a.m.
2. Pledge of Allegiance
3. Roll Call: President Giagnorio, Trustee Bachner, Trustee Christiansen, Mr. Franz, Mr. Niehaus and Mr. Goldsmith answered "Present". President Senak arrived after Roll Call at 8:05 a.m. Mr. Buckley was excused.
4. Public Comment
5. New Assistant Executive Director Introduction

The Assistant Executive Director role with the Glenbard Wastewater Authority has recently been filled by Jeremy Henning, who comes to GWA with 22 years of diverse work experience, including; technology, operations, process improvement, and project management. His past seven years were spent at a local water agency where he was tasked

with a broad range of responsibilities and is excited to bring all of his knowledge and expertise to the Glenbard Wastewater Authority.

*Mr. Streicher introduced the new Assistant Executive Director, Jeremy Henning.*

*Mr. Henning briefly introduced himself to the EOC Committee members and stated that he had been onboard for approximately six weeks and was learning a lot.*

*Mr. Streicher noted that going forward Mr. Henning will be an integral part of EOC Committee meetings.*

6. Consent Agenda - The following items are considered to be routine by the Executive Oversight Committee and will be approved with a single vote in the form listed below:

*Motion the EOC Committee to approve the following items including Payroll and Vouchers for part of the months of May, June, July and August 2022 \$2,910,700.97 (Trustee Christiansen).*

**Trustee Christiansen motioned and Trustee Bachner seconded the MOTION that the following items, on the Consent Agenda be approved. President Giagnorio, Trustee Bachner, Trustee Christiansen, Mr. Franz, Mr. Niehaus and Mr. Goldsmith responded “Aye” during a roll vote. The motion carried.**

- 6.1 Executive Oversight Committee Meeting Minutes  
○ June 9, 2022 meeting

- 6.2 Vouchers previously reviewed by Trustee Christiansen  
○ May, June, July and August 2022

- 6.3 Ratification of August 3, 2022 Phone Poll Item

- 6.3.1 The Operations Department is requesting approval for a purchase of UNI-CL2V Media for use in our four Unison Solutions siloxane removal tanks. The reason for the needed media replacement is that the gas conditioning skid gas samples and the engine oil samples are starting to see breakthrough of the corrosive siloxane component. The (Total Base Number) TBN of the oil has decreased and the main justification is the siloxanes exponentially decrease the base life of the oil. This causes us to reduce runtime hours between oil changes to protect the engine from failure as the oil breaks down more quickly.

Since the material itself is not unique or proprietary in nature, multiple quotes were sought; however, no other parties elected to provide pricing as the entire Unison gas scrubbing system is designed using their own product. Therefore, it is also being requested to waive competitive bidding under Section C.1.f of the Village of Glen Ellyn’s Purchasing

Policy, which states; “Standardization Purchases, as defined as technical in nature of certain items or services may result in the standardization of a particular supplier’s specifications being necessary or desirable to Village operations. Competitive bidding may be waived if the Village requires compatibility with existing software, machinery or other existing equipment.”

This material does not have a shelf life, and factoring in potential shipping delays and sufficient available funding, it will be beneficial to purchase 2 replacement mediate sets and store the backup set onsite.

It is being requested that the EOC authorize the Authority to purchase the replacement media from Unison Solutions for \$57,068.00 to be invoiced to Capital Account Fund 40-580150.

#### 6.4 Notification of Open Purchase Order for Contract Laboratory Services

The Authority’s existing provider for contract lab services, Suburban Laboratories, has recently increased their pricing – and in addition, they have had a number of issues with recent data, which has caused the Authority to have less faith in their ability to complete accurate laboratory analysis. Dave Peters received a quote from First Environmental Laboratories in Naperville, and compared the quote what the Authority is currently paying to Suburban for the same analytical services. It is estimated that by switching to First Environmental, the Authority can save approximately \$1,500 a year, or more depending on the number of samples needing to be sent out. The Authority will also hopefully receive higher quality analytical services on our laboratory data.

Although the EOC had approved to use Suburban Laboratories at the beginning of the year, as seen in the quote, the anticipated annual cost of these services does not exceed the \$25k amount required for EOC approval – therefore, the request for approval was sent to Manager Franz, and it was approved July 26, 2022.

#### 6.5 Declaration of Surplus – Forklift Unit 632, two (x2) Spencer Series 4000 Blower Units, two (x2) Quincy Air Compressor Units, and various Electrical Equipment (see Exhibit A)

At the March 11, 2021 Executive Oversight Committee meeting, the EOC approved the purchase of a new forklift. Traditionally, the Authority has owned two forklifts; one for the main plant for general use, and one for the CSO plant with the sole use of moving grit dumpsters. After the purchase, the Authority no longer had a use for its oldest forklift located the CSO plant, and requested it be declared surplus. The EOC approved the resolution declaring it surplus in June 2021, and the existing forklift that was replaced at the main plant was moved to the CSO plant.

Since that time, the Operations Department has acquired new grit dumpsters at the CSO plant, and has realized an agreement was already in place with the Authority's waste hauler for the dumpsters to be emptied by the hauler. Therefore, the Authority no longer had a use for the old forklift located at the CSO plant. In addition, the Authority has recently purchased a trailer that is capable of transporting the Authority's new forklift, or any other larger equipment that may be needed, to the CSO plant. Based on this information, some revenue can be generated by auctioning off the old forklift, as well as cost savings due to less equipment in the Authority's fleet.

While preparing the resolution for declaration of surplus, it was decided to include other salvaged or end-of-life pieces of equipment as well. Four items had previously been declared surplus by the EOC, but not formally through a resolution. In June of 2021, the Authority's legal counsel recommended instituting a policy to pass resolutions declaring equipment surplus, rather than the prior method of simply approving it as an agenda item. Therefore, these additional pieces of equipment are being added to the resolution so they can be sold, and properly accounted for in the audit process.

The additional 4 pieces of equipment that were previously classified as surplus via agenda item consists of two blowers and two compressors that were salvaged in 2018 during the upgrade of the sand filters to the disc filters. They serve no use to the Authority any longer, and have been consuming valuable storage space since being taken out of commission.

In addition, the Authority is also requesting to classify a collection of spare parts inventory for electrical equipment (see attached Exhibit A) as surplus. These Programmable Logic Controllers and fiber optic converters served the Authority well since being installed in the late nineties, but became too expensive to maintain or repair due to their age, and were recently replaced as a part of the ongoing campus wide PLC replacement capital project.

Therefore, enclosed with this memo is the formal resolution auctioning off Forklift Unit 632, two (x2) Spencer Series 4000 Blower Units, two (x2) Quincy Air Compressor Units, and a list of spare parts inventory for electrical equipment (see Exhibit A) for approval. The Authority respectfully requests that the EOC motion to approve Resolution No. 2022-001, a resolution authorizing the sale of equipment – Forklift Unit 632, two (x2) Spencer Series 4000 Blower Units, two (x2) Quincy Air Compressor Units, and the electrical equipment listed in the enclosed Exhibit A.

#### 6.6 Electrical Grid Project Change Order 002

At the June 9, 2022 Executive Oversight Committee, the EOC approved a settlement agreement with the contractor for the Electrical Grid Rehabilitation

Project, in which the Authority agreed to release the remaining \$13,141 in cash allowances that were not used in the project but approved by the EOC, and accept a change order increasing the overall contract cost by \$74,859. Enclosed is the formal change order for approval.

7. Request for Approval for Interceptor Rehabilitation Proposal

In October 2021 Authority staff developed and sent out a request for qualifications and technical proposals to our six shortlisted professional consulting firms for Preliminary Design Engineering Services pertaining to the 2022-2024 Collection System Rehabilitation Program.

The intent of the request for proposals was to retain a professional firm in order to provide further analysis and interpretation of Red Zone Robotic and RJN Group Inspections and Reports, develop a 3-year capital rehabilitation program for the Authority's collection system based off the greatest needs as well as any cost-effective approaches, prepare bidding documents and assist in the bidding process, and provide part-time construction engineering services. The scope of work was anticipated to take place over the calendar year budgets of 2022-2024 where the Authority has approximately \$350,000 budgeted each year for the construction costs of these specific capital rehabilitations.

RJN Group was selected and completed the preliminary design, leading to a submittal of a proposal for the final design, bidding, and construction services. The primary goal of the submitted proposal is to design, bid, and oversee rehabilitation of the NRI Interceptor from late 2022 through 2024. The two phased approach will require multiple years of design, bidding, and construction. Following the completion of this project, GWA will have the high priority rehabilitation of their interceptor system completed. This project will be invoiced on a lump sum, percent complete basis for a total not-to-exceed fee of \$155,000. The project will have milestones in 2022, 2023, and 2024, with completion of rehabilitation construction in 2024.

Therefore, it is recommended the EOC authorize the Authority to award RJN Group, Inc. the Design Engineering Services pertaining to the 2022-2024 Collection System Rehabilitation Program in the not to exceed amount of **\$155,000.00**. This amount will be taken out of the designated amount in CY2022 Approved Budget, Fund 40-580150 Capital Plant Equipment Rehabilitation, and future years budgeted as appropriated.

***Mr. Niehaus motioned and Trustee Christiansen seconded the motion to award RJN Group, Inc. the Design Engineering Services pertaining to the 2022-2024 Collection System Rehabilitation Program in the not to exceed amount of \$155,000.00 The funds for this project will be taken out of the designated amount in CY2022 Approved Budget, Fund 40-580150 Capital Plant Equipment Rehabilitation, and future years budgeted as appropriated. President Giagnorio, President Senak, Trustee Bachner, Trustee Christiansen, Mr. Franz, Mr. Niehaus, and Mr. Goldsmith, responded "Aye" during a roll vote. The motion carried.***

*Mr. Streicher provided a brief background on the project noting that in 2019/2020, GWA performed televised inspections of all the interceptor sewers and manholes; and in 2021 GWA sent out a request for proposal to have someone compile all of the inspection data, formulate, evaluate and perform some preliminary engineering to develop a rehabilitation plan on the interceptors and manholes, as to the best of his knowledge, no extensive rehabilitation had ever been done in the 40-50 years that lines have been in use.*

*Mr. Streicher advised that RJN won the award and after completing their evaluations and preliminary engineering, they came up with several different outcomes. Mr. Streicher explained that what staff had originally requested was a multi-phase, three-year rehabilitation plan, as GWA had budgeted \$350,000 per year for collection system rehabilitation, with the idea was to phase the work over several years. Mr. Streicher noted that RJN came back with an alternative proposal of a two-year plan, basically taking years two and three and condensing them into a single year to benefit from economy of scale. Mr. Streicher added that while the project would exceed the \$350,000 budget in year two, the third year's allocation would be removed from that year's budget. Mr. Streicher explained the work RJN is recommending includes lining the interceptor pipes between the St. Charles Road Lift Station and the Combined Sewer Outfall plant. The pipes being rehabilitated are downstream of the force main discharge, and are highly susceptible to hydrogen sulfide corrosion, as was evident during televising. The manholes are also being recommended for rehabilitation during the proposed project. Mr. Streicher continued by noting that sediment build up was noted in the lines that run under 355, with the solution being to jet or clean the lines. Mr. Streicher stated that GWA is requesting a contract be awarded to RJN for final design, assistance with bidding and construction services with the final design taking place in late 2022 and construction in 2023 and 2024, in the amount \$155,000.*

*Mr. Franz asked if the total project price was \$155,000. Mr. Streicher explained that the amount is just for RJN services and the construction contracts will be brought to the EOC Committee separate for approval as they will be publicly bid.*

*Trustee Christiansen asked if those contracts will make up the difference between the \$155,000 and the \$350,000. Mr. Streicher explained that the \$155,000 is strictly for engineering services and the \$350,000 will be actual construction, and that the engineering amount was.*

8. Request for Approval for Remote Site Telemetry Upgrade

From inception of the Supervisory Control and Data Acquisition System (SCADA) at the Authority in the late nineties, until mid-2014 we had relied on "Leased Line" (copper twisted pairs) technology from AT&T to communicate with our remote sites. We rely heavily on this communication as it affords the Authority the continued ability to control, monitor, and respond to operational conditions at our remote Lift Stations, CSO Facility, and Interceptor Systems un-manned.

The cellular hardware located at each of the nine remote sites is now at end of life, and will no longer be supported after December 31, 2022. With this in mind, the Authority began a dialogue with Concentric Integration in June of 2021, to obtain an upgrade estimate for CY-2022 budget planning.

We are recommending moving forward with this Remote Sites Communication Hardware Upgrade with Concentric Integration in the amount of \$46,470. They are exceptionally qualified with cellular technology and intimate knowledge/understanding of our existing system, and have the complete in-house capabilities to tackle the myriad of technical disciplines required for a project like this; IT, Instrumentation, PLC, SCADA, Security, etc. They also have completed similar installations for Downers Grove Sanitary District and NWJAWA, and the Authority has also had previous success with projects utilizing Concentric Integration as our IT systems and integration technology experts. Based on the Authority's Professional Services SOP, a competitive process was waived due to the prior relationship and continuation of a similar project.

Funds for this project were included in the CY-2022 Budget, Fund 40 Capital Account 40-580180, in the amount of \$40,500. An un-anticipated budgeted shortfall of \$5,970, due to current economic conditions. Adequate funding does exist within this line item to cover the expense.

***President Giagnorio motioned and Mr. Goldsmith seconded the motion to award the Remote Site Telemetry Upgrade Project to Concentric Integration, in the amount of \$40,500, to be charged to Capital Fund 40-5801180. President Giagnorio, President Senak, Trustee Bachner, Trustee Christiansen, Mr. Niehaus, Mr. Franz and Mr. Goldsmith responded "Aye" during a roll vote. The motion carried.***

*Mr. Streicher advised that the Assistant Director, Mr. Henning would be making the presentation as he has experience with this type of project.*

*Mr. Henning referred to Mr. Freeman's memorandum outlining how GWA switched from copper phone lines some years back to remote site cellular service with Verizon. Mr. Henning noted the routers/modems currently in use have worked terrifically with no connectivity issues; however, the equipment is nearing the end of its useful life at the end of 2022. Mr. Henning continued by stating that, while in many instances, it is not the end of the world, but as connectivity is vital, the new equipment will provide updated antenna technology, as well as merely upgrading the routers/modems. Mr. Henning noted that competitive bidding was waived as Concentric did the original installation work and has the in-depth knowledge regarding GWA's systems to be able to successfully complete the work on time. Mr. Henning added that his previous employer also used Concentric for the same type of project and the results were very satisfying.*

*President Senak asked for a brief explanation as to why competitive bidding was waived. Mr. Henning explained that since Concentric did all of the initial programming and are familiar with all the "ins and outs" of the pathways of the routers, to have someone*

*else come on board would require them to learn the “routes and rules” associated with the pathways to insure the security between Verizon and GWA, and this might take an additional amount of money and/or time than what GWA budgeted for; as well as, GWA having a very good working relationship with Concentric as they have provided a majority of our out-sourced IT work in the past. Mr. Senak asked if this plan would save money over the course of the project. Mr. Henning stated that if GWA went out to bid, then the costs would be increased as a new vendor would have to spend the time learning the various integration programming that is unique to GWA, and would therefore cost more money.*

*Mr. Streicher noted that this project could also viewed as professional services and if the project was sent out to bid, the lowest bidder may not be the best qualified to complete the project properly or in the needed timeline.*

*Trustee Christiansen asked why the system is not being upgraded to 5G. Mr. Henning explained that the equipment will have modules to allow for upgrades to 5G if needed; however, right now, 5G is not as widely available in the suburbs and, in all honesty, there is no benefit to the SCADA connectivity to use 5G at this time. Mr. Henning added that in future years, if the need arises, the system could be upgraded to 5G with only incurring the costs for the upgrade.*

*Mr. Streicher asked if there was an end-of-life date for 4G. Mr. Henning stated that to his knowledge no date has been outlined.*

#### 9.0 2022 Roof Rehabilitation Project Request for Approval

In 2017, GWA sought an evaluation of all the roofing systems on plant grounds and lift stations. Many of the roofs are original to the late 1970's and far past their useful life. While some of the roofs are still in decent condition, many are already failing, or on the verge of failing. GWA took the 2017 evaluation and developed an annual roof rehabilitation program over the next 15 years in effort to spread out the costs of rehabilitating every Authority roof asset.

The roof rehabilitation plan for 2022 is to replace the roofs of Buildings A (Bar Screen), J (Pump and Meter), and N (Warehouse) at the main facility, and Building C (Tin Shed) at the Combined Sewer Outfall facility.

In July Authority staff and the roofing consultant, Arcon, developed and sent out a public request for qualifications and proposals for the rehabilitation project. The bid opening was scheduled for August 17<sup>th</sup>, at 2:00pm. Seven proposals were received, with L. Marshall, Inc. being the low bid. The bids ranged from the low of \$242,000 to the high of \$364,000 (bid tabulation attached).

Arcon, having experience with most of the companies that submitted bids, has provided a letter of recommendation for accepting the low bid of \$242,000 submitted by L. Marshall Inc.



The Authority has an approved budget for roof rehabilitation in 2022 of \$209,000 out of Fund 40 Capital Improvement Projects. The recommended bid of \$242,000 is in excess of the budgeted amount, however, the authority is still seeking to approve the L. Marshall Inc bid since the roofs are in need of significant repair, a safety measure is also being addressed in Building A with this project, and the extra \$33k can be absorbed into our capital reserve/cash on hand.

Therefore, after discussion with the TAC, it is recommended the EOC authorize the Authority to award L. Marshall, Inc. the 2022 Building Roof Rehabilitation project in not to exceed amount of \$242,000. If approved, this amount will be taken out of the CY2022 Approved Budget, Fund 40-580180 Capital Improvements Projects.

***President Giagnorio motioned and Trustee Christiansen seconded the motion to authorize the Authority to award L. Marshall, Inc. the 2022 Building Roof Rehabilitation project in a not to exceed amount of \$242,000 with funds being allocated from the CY2022 Approved Budget, Fund 40-580180, Capital Improvements Projects. President Giagnorio, President Senak, Trustee Bachner, Trustee Christiansen, Mr. Franz, Mr. Niehaus and Mr. Goldsmith responded “Aye” during a roll vote. The motion carried.***

*Mr. Streicher noted that this project is related to a roof replacement plan GWA established some years ago, and will involve a total of four (4) buildings; three (3) at the main plant and one (1) at the CSO facility in Lombard. Mr. Streicher stated that the project was put out to bid and while the bid did come in higher than expected, he noted that the budget number was estimated pre-COVID, but the Capital budget can easily absorb this overage.*

*Mr. Niehaus noted that the bidding seemed close when comparing the two lowest bidders, which is an indicator that the bidding was competitive.*

*President Senak asked if GWA was familiar with this group because a previously stated concern over a “mom and pop” low bidding and then not being able to perform the work. Mr. Streicher advised that the company has not done business here and Arcon was a little concerned as they are working them on another project and things have not been going smoothly; however, Arcon did not feel it was enough of a concern to not recommend them for the work. Mr. Streicher noted that the representative from Arcon advised him that he had a discussion with the owners of L Marshall and gave them a stern warning to perform as promised or Arcon will stop recommending them for jobs.*

## 10.0 Discussion

### 10.1 Capital Improvement Projects Update

*Mr. Streicher noted that this section may diminish or go away in the future as GWA does not intend to have multiple major capital projects going at the same time again.*

Medium Voltage Electrical Grid Project

*Mr. Streicher advised that this project is complete and final completion has been issued. Mr. Streicher noted that there were some items that were re-categorized as warranty items as the items were delayed due to supply chain issues. Broadway is scheduled to come back in October to complete these items.*

Biosolids Dewatering Improvement Project

*Mr. Streicher advised that this project is also complete and final completion has been issued. Mr. Streicher noted that the project came in under the contract price by approximately \$11,000. Mr. Streicher added that this project was an IEPA Loan project with a 1.35% interest rate with the first payment being due in October with a 20-year repayment, which has been accounted for in future budgets.*

Primary Clarifier/Gravity Thickener Improvements

*Mr. Streicher noted that this project was originally intended to be out to bid over the summer; however, GWA had originally received tentative IEPA loan approval for this project, but staff learned that the project was bumped from the intended funding list to a bypass funding list; which means GWA must wait until next calendar year to receive funding. Mr. Streicher added that while there is the small chance that the funds would no longer be available at that time, and GWA could risk not receiving final approval, the chances of this are rare. Mr. Streicher noted that this gives GWA time to review costs more closely as there have been some significant price changes. Mr. Streicher explained that at a recent meeting, one of the vendors presented revised costs that were drastically higher; and since this project was planned and budgeted five years ago as per the facility plan at that time, it is not surprising based on current experiences material price escalations, supply chain and schedules, etc. Mr. Streicher added that this has given staff a chance during this design phase, to look at design alternates; for example, the specifications call for stainless steel, the bid documents will include pricing for alternate options of galvanized or painted steel. Mr. Streicher explained that alternative options will be requested for several other items in an effort to compare the pricing options and determine the best value on those items in an effort to lower the price closer to the \$4 million dollars budget; however, he did increase the budget for the project in CY 2023 budget to \$6 million dollars, just to be conservative. Mr. Streicher noted that the plan is to put the project out to bid in early CY2023.*

*Mr. Franz compliment GWA staff for successful completion of the electrical grid project, as it was a project that was long overdue and brings peace of*

*mind that the plant will not experience the type of failures it had in recent years.*

10.2 CY2023 Draft Budget

Proposed 3.6% increase (\$299,412) in overall operations, maintenance, and capital budget for CY2023 as broken down in the enclosed memo.

*Mr. Streicher expressed his appreciation to the Technical Advisory Committee, the Finance Directors of both Villages and GWA staff for their assistance in developing a draft that is 99% of the way complete. Mr. Streicher highlighted some keep points of the budget starting with revenue:*

*-Leachate Revenue - leachate revenue has seen a substantial reduction, and will likely go away completely, as Waste Management is in the process of constructing a direct force main to pipe this product from their Green Valley site in Woodridge to the nearby DuPage County wastewater treatment plant and there are plans to do the same to a plant in Geneva. This will result in a loss of approximately \$120,000 in revenue*

*-FOG revenue – there has been a steady increase in this revenue stream, thanks to the diligence of Ashley Staat, Environmental Resources Coordinator, in recruiting haulers and ensuring the products being delivered are safe for GWA’s process.*

*-Village of Lombard Connection fees – the estimated fees were increased substantially as the Village has been experiencing growth in the past years and anticipates this trend to continue in the future.*

*-Capital Contributions by both Villages – Mr. Streicher noted that historically and when looking back at historical data, the contribution amount would jump from as low as 3% to 7% or 11% and back to 3% year to year, and in an effort to level out the rate, three (3) or four (4) years ago, it was decided to set a rate of 1% for the foreseeable future, which had the budget deficit pretty far out; however, with material prices and project price increases, as well as the loss of revenues, we are seeing the deficit creep a little closer. Mr. Streicher continued by stating that in past years, he has recommended a steady increase of either a 1.25% or 1.5% to help avert any sudden large percentage increase, for example 20% increase for two years starting in 2028 to help cover the cost of a large project in 2030. Mr. Streicher indicated that this is something to keep in mind and has been discussed with both Villages’ Finance Directors and right now the deficit is far enough out that it will not make a huge impact from year to year, but the closer the time gets to the big projects, the more of an impact it will make.*

*President Senak asked in what year does Mr. Streicher recommend the gradual increase in the contribution amount. Mr. Streicher advised that he had been recommending it every year since he became Executive Director. Mr. Goldsmith noted give (5) years ago is when Mr. Streicher began suggesting the increase.*

*President Senak asked when exactly should the increase begin. Mr. Streicher stated that he has recommended the increase every year as he is quite a bit conservative with the budget, compared to coming from a Sanitary District where they would look twenty years out. Mr. Streicher continued by stating that while talking with Finance Directors, most municipalities focus on five years out, he is looking at 2030 when GWA will be begin design work on the next significant project, which could cost more than \$30 million dollars.*

*Trustee Christiansen asked what the extra .25% contribution would equate to in dollars. Mr. Streicher advised that he did not have that number immediately available; however, when he entered the 1.25% into the formula in the budget, he does not see a dollar amount, but sees how far out the deficit gets pushed, which when entered the extra .25% for the CY 2023 budget, deficit was pushed out by two (2) years and when he entered the number into the CY2022 budget planning, it had moved the deficit out an additional five (5). Mr. Streicher advised that the closer it gets to the significant project, the less of an impact the additional .25% will have.*

*Mr. Franz asked Mr. Goldsmith to share the discussions from the TAC on this topic. Mr. Goldsmith stated that philosophically, we want to make sure that there is sufficient revenue coming in to fund the expenditures, and as it has been stated in 2030 there will be a major project, and rather than having to scramble in 2028 or 2029 to try to build up a reserve, he and, he believes Mr. Buckley, both would support a higher contribution rate; however, they are also mindful of the impact it would have on the residents and politically how that could be received. Mr. Goldsmith continued by stating that in looking at 2030, when we see us falling into a deficit position; while it is many years away and things are fluid, feels that right now, with the market the way it is, feels it is more important to start budgeting for a higher rate now, as he does not foresee prices coming down soon and states this is a new reality that we are living in.*

*Trustee Christiansen stated she would favor the 1.25% sooner rather than later and that the residents could tolerate smaller increases over a period of time and would respond negatively to a larger increase closer to the 2030 project date. Mr. Franz noted that GWA has done a tremendous job of keeping the O&M side flat as well, and feels an increase is justifiable and would not be opposed to going higher.*

*Mr. Streicher noted that for the CY2022 the increase in the contribution at 1% for Glen Ellyn equaled a \$5,200 increase each year and Lombard's is \$32,000 each year; at a 1.25% Glen Ellyn's contribution would increase by approximately \$2,000 and Lombard's would go up by approximately, \$5,000. Mr. Niehaus stated he would support an increase to 1.25% as well as an annual review or would the recommendation be to keep it at 1.25% each year moving forward. Mr. Streicher indicated that he would recommend keeping it at 1.25% annually just to be safe and noted that one thing to keep in mind is that not every project that is planned for in the Capital budget comes to fruition, as somethings are easily deferred such as rolling stock. Mr. Streicher noted that the rolling stock budget for 2022 may be deferred as vehicles are unavailable; therefore, his goal would be to keep the 1.25% increase static for future budgets. Mr. Niehaus stated he could support the increase to 1.25%, as well as keeping the increase static in the future.*

*Mr. Niehaus noted that upon reviewing the increase to the O&M fund, salaries went down as the IMRF contribution was reduced, and the overall increase is 5.6% which is below CPI, but there are two (2) large drivers, electrical up by \$100,000 and the chemical increase for sodium hypochlorite by \$46,000, which makes up 55% of the overall increase, and if these items were deleted, the over increase for the O&M budget would be 2.1% in comparison to CPI, which is trending at 6%, it all demonstrates that GWA is being very conservative.*

*Mr. Streicher stated he would amend the draft budget to reflect the increase in the Capital contributions to 1.25% and will present the final budget for approval.*

*Mr. Streicher highlighted some smaller capital projects and the major project being the primary clarifier rehabilitation. Mr. Streicher also pointed out a discrepancy between the Capital project list and the summary notes where in the notes state a \$4 million dollar loan for the Clarifier Rehabilitation project and the Capital sheet indicates \$6 million dollar loan; the \$6 million dollar figure is correct.*

*Mr. Franz asked how often the GWA facility plan is done and when is it due next. Mr. Streicher advised every five (5) years and is scheduled for 2024. Mr. Franz asked if it would be wise to bump having this done up by a year, so that GWA can get a better handle on projects and costs, for more efficient planning. Mr. Streicher noted there had been discussions to have an update to the existing plan completed for that purpose.*

*Mr. Streicher highlighted items on the O&M side, namely electrical expense which was increased by \$100,000 on the recommendations of the Finance Directors to go with historical data, as he had been over ambitious in getting the CHP system up and running, in trying to reach net zero, so the recommendation was made to reflect actual usage. Mr. Streicher noted that chlorine is facing a nationwide supply shortage, which it is anticipated will not be resolved for several years and thus the increase in costs reflect this.*

*Mr. Streicher also highlighted an increase to the Pretreatment account by \$46,000 and noted that this is for a study that needs to be completed as part of GWA's NPDES permit requirement and will be a one and done unless needed in a future next permit cycle.*

*Mr. Streicher added that he had been waiting for the fire alarm system and telephone system service contract pricing to come in so he could include more accurate numbers in the budget, which arrived a day after the packet was distributed, and as a result, there will be a reduction in those line items by a total of \$8,000 on the O&M side as well; resulting in the overall increase going from 3.6% to 3.5%.*

*Mr. Niehaus recommended that Mr. Streicher stress the items that are contributing to the O&M increase along with the comparison to the CPI during the November Full Board meeting so all of the Board Members have a clear understanding of what is driving the increase and how GWA strives to keep the overall increases to a minimum. Mr. Franz suggested showing a five -year history for both O&M and Capital so the Full Board Members have a clear visual.*

*Mr. Franz asked if approval for the draft budget was needed. Mr. Streicher noted that as there are revisions, approval will need to be at a later date.*

*Mr. Senak noted that the EOC Committee is in agreement with draft budget and pending changes. Mr. Streicher stated that an official Recommendation from the EOC Committee to the Full Board to approve the CY023 budget. is needed.*

*Mr. Niehaus suggested a brief 10-minute EOC Committee meeting to approve the Recommendation, 10 days before the Full Board meeting so it can be documented that the EOC Committee voted on a specific date and not immediately before the Full Board meeting.*

*Mr. Niehaus asked if the new attorney was working out for GWA. Mr. Streicher noted that they are working well and have only been utilized them for some minor issues.*

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*Mr. Streicher noted that there is one item that has yet to go before the TAC, namely the fire system support contract which is a five (5) agreement for an accumulative amount of \$60,000, that will need EOC approval, but rather than call a meeting just for this item, he may do a phone or email poll for approval with details of the TAC discussion to be presented at that time.*

*Trustee Christiansen asked how the proposed contract amount compared to the current contract. Mr. Freeman indicated the amount is comparable. Mr. Streicher noted that due to supply chain issues and the fact that the equipment has not yet been installed, the first year of the agreement will be lower and as the system ages, the cost will increase each year.*

11.0 Other Business

11.1 Technical Advisory Committee Update

12.0 ***Next EOC Meeting*** – The next regularly scheduled EOC Meeting is set for ***Thursday, October 13, 2022 at 8:00 a.m.***

*Mr. Streicher noted that as the budget approval and the Fire Alarm System service contract are the only items requiring the EOC Committee's attention, he may use a phone or email to grant approval of these items versus calling an in-person meeting for such a brief meeting.*

*Mr. Franz mentioned setting a date for the Annual Full Board meeting. Mr. Streicher followed up noting that it will be the Village of Lombard's turn to host. Mr. Niehaus noted that the Village of Lombard meetings on the 1<sup>st</sup> and 3<sup>rd</sup> Thursday at 6:00 p.m., so he recommends a starting time of 5:00 p.m. Mr. Franz suggested November 3<sup>rd</sup> for the date.*

***Mr. Franz made the motion to adjourn the September 8, 2022 EOC Committee meeting and President Giagnorio seconded the MOTION. President Giagnorio, President Senak, Trustee Bachner, Trustee Christiansen, Mr. Franz, Mr. Niehaus and Mr. Goldsmith responded "Aye" during a roll call. The motion carried. The meeting adjourned at 9:25 a.m.***

Submitted by:

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Gayle A. Lendabarker  
GWA Executive Assistant