

GLENBARD WASTEWATER AUTHORITY
Executive Oversight Committee
Agenda

October 27, 2022

8:00 a.m.

Zoom Link:

<https://us02web.zoom.us/j/89004607750?pwd=OVpTVTBzcWV2UIZUSDVIU29HWURRZz09>

Glenbard Wastewater Authority Meeting Procedures Statement

On March 16, 2020, Governor Pritzker issued Executive Order. No. 5 in response to COVID-19, which temporary suspended certain requirements of the Open Meetings Act ILCS 120 allowing Executive Oversight Committee members to participate electronically in Executive Oversight Committee meetings.

The Public is welcome to observe and participate in all meetings of the Executive Oversight Committee. Meetings are able to be viewed using the link

<https://us02web.zoom.us/j/89004607750?pwd=OVpTVTBzcWV2UIZUSDVIU29HWURRZz09> or by calling (312) 626-6799 and using the Meeting ID: 890 0460 7750 and passcode 552226. All public comments received during the meeting will be read into the record during the appropriate portion of the agenda.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comment
5. Consent Agenda – The following items are considered to be routine by the Executive Oversight Committee and will be approved with a single vote in the form listed below:

Motion the EOC to approve the following items including Payroll and Vouchers for part of the months of September 2022 \$1,231,232.10 (Trustee Christiansen).

- 5.1 Executive Oversight Committee Meeting Minutes:
September 8, 2022 EOC Meeting
- 5.2 Vouchers Previously Reviewed:
September 2022 – Trustee Christiansen
- 5.3 Fire Monitoring System Annual Service Contract

In June 2022, the Executive Oversight Committee approved the replacement of the system at a cost of \$190,500. After the system is installed and implemented, a

service contract will be necessary in order to complete required testing, routine maintenance, and any corrective maintenance needed on the system. Due the cumulative amount over the five years being approximately \$60k, the EOC's authorization to approve the contract is required. As this purchase is for a service contract on a proprietary system, the Authority is requesting to waive competitive bidding for this purchase based on Section C.1.f of the purchasing policy, which waives competitive bidding for "Standardization purchases, defined as technical nature of certain items or services may result in the standardization of a particular supplier's specifications being necessary or desirable to Village operations. Competitive bidding may be waived if the Village requires compatibility with existing software, machinery, or other existing equipment." This item has been discussed with the TAC and all are in agreement.

Therefore, the Authority recommends the EOC authorize the Authority to award Siemens with a notice to proceed in the amount in the amount of \$7,734 for CY2023. This amount is reflected and will be sourced from 2022 GWA Electrical Contractual 270-520981. Future years budgets will be planned for accordingly, and brought forward to the EOC for approval.

6. Final Draft CY2023 Budget Request for Recommendation for Approval to GWA Full Board

After the presentation of the first draft of the CY2023 budget to the Executive Oversight Committee at the September 8, 2022 EOC meeting, comments were received and the budget was modified to reflect those changes, and further updates have also been inserted into the draft budget that were not available at that time. Below summarizes the changes that were made to the draft since the last revision.

The budget has an O&M increase of 5.4% (\$251,768), whereas the first draft reflected an O&M increase of 5.6% (\$262,270). The first draft of the budget's overall increase including capital was 3.6% or \$299,412 over the CY2022 budget, however, the final draft reflects an overall 3.6% increase, or \$298,195 over the CY2022 budget. It is requested that the EOC motion to authorize approval of the CY2023 GWA Budget to the Full Boards of Glen Ellyn and Lombard.

7. Other Business

7.1 November 3, 2022 Full Board Meeting, 5pm at Village Hall, Lombard

8. ***Next EOC Meeting*** – The next regularly scheduled EOC Meeting is set for ***Thursday, November 10, 2022 at 8:00 a.m.***