

GLENBARD WASTEWATER AUTHORITY
Executive Oversight Committee
Agenda

July 9, 2020

8:00 a.m.

Zoom Link: <https://us02web.zoom.us/j/85339027349>

Glenbard Wastewater Authority Meeting Procedures Statement

On March 16, 2020, Governor Pritzker issued Executive Order. No. 5 in response to COVID-19, which temporary suspended certain requirements of the Open Meetings Act ILCS 120 allowing Executive Oversight Committee members to participate electronically in Executive Oversight

Committee meetings.

The Public is welcome to observe and participate in all meetings of the Executive Oversight Committee. Meetings are able to be viewed using the link

<https://us02web.zoom.us/j/85339027349> or by calling (312) 626-6799 and using the Meeting ID: 853 3902 7349. All public comments received during the meeting will be read into the record during the appropriate portion of the agenda.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comment
5. Consent Agenda – The following items are considered to be routine by the Executive Oversight Committee and will be approved with a single vote in the form listed below:

Motion the EOC to approve the following items including Payroll and Vouchers for part of the months of June 2020 \$716,770.05 (Trustee Christiansen).

- 5.1 Executive Oversight Committee Meeting Minutes:
June 11, 2020 EOC Meeting
- 5.2 Vouchers Previously Reviewed by:
June 2020 – Trustee Christiansen
6. Request for Authorization to Purchase Replacement Bar Screen Parts

GWA's 2018 facility plan identifies equipment that may be at the end of its intended useful life. This year the bar screen and associated equipment had been identified. Screening or "Headworks" is the first pre-treatment process at the main plant. GWA's screens are tasked with removing anything in the waste stream larger than 4mm, day in and day out. Material usually referred to as "rags" or "screenings" is removed via mechanical rakes. These "rags" are then washed of organics and sent to a dumpster.

GWA's current screens were installed in 2007. In the 13-year span of being in service, limited repairs have been performed. However, excessive wear has been noted in recent yearly inspections. Headworks Inc, the manufacturer, has engineered into their design replaceable wear parts. Both the screen bars and rakes are easily replaced by unbolting and replacing with new. GWA will perform this in-house utilizing no outside contractor support. A proposal from the manufacturer was requested for the replacement parts. Pricing totaled \$114,438.21. This will provide parts for both screens. Competitive bidding is requested to be waived with regard to section C. item 1. Example *f. Standardization purchases*, of the Glen Ellyn purchasing policy, as replacing this equipment with any other manufacturer would result in major construction costs above and beyond the cost of the replacements parts themselves.

With competitive bidding waived, it is requested to authorize Headworks with a notice to proceed in the amount of \$114,438.21 sourced from 2020 GWA Capital budget 40-580180-20001. Prior to this request, the \$310,000 budget line that included this item had approximately \$126,000 spent to date, with this requested equipment being the last to be included under the budget item. Therefore, this line item in the capital budget will finish approximately \$69,000 under budget, proving sufficient funds are available.

7. Request for Authorization to Approve 2020 Roofing Contract

In 2017, GWA sought an evaluation of all the roofing systems on plant grounds and lift stations. Many of the roofs are original to the late 1970's and far past their useful life. While some of the roofs are still in decent condition, many are already failing, or on the verge of failing. GWA took the 2017 evaluation and developed an annual roof rehabilitation program over the next 15 years in effort to spread out the costs of rehabilitating every Authority roof asset.

The roof rehabilitation plan for 2020 is to replace the failing roof of Building L, the filter building. The building's roof had significant modifications made on it during the installation of the HVAC equipment related to the FIP project. As part of the FIP contract, only patch work was completed, with the intention that the roof would be replaced after the FIP work was completed. Therefore, in order to properly complete the roof, and protect the significant investments inside the building, it is important to move forward with this project. This was discussed at the TAC level and agreed that as long as the bids came in near the budgeted amount, this work should be recommended to be approved and move forward.

In June Authority staff and the roofing consultant, Arcon, developed and sent out a public request for qualifications and proposals for the rehabilitation of the roof of buildings L (Filter Building). The bid opening is scheduled for July 7, 2020, at 2:00pm. Therefore, due to the timing of the agenda release, final details on this agenda item will be provided the morning of July 8, 2020, and discussed at the July 9, 2020 EOC meeting.

The Authority has an approved budget for roof rehabilitation in 2020 of \$362,000 out of Fund 40 Capital Improvement Projects. Arcon, having experience with most of the

companies that are anticipated to submit bids, will provide a letter of recommendation for accepting a low bid, which will be presented to the EOC along with the final details of recommendation.

If approved, this amount will be taken out of the designated amount in CY2020 Approved Budget, Fund 40 580180 Capital Improvements Projects.

8. Discussion
 - 8.1 Capital Improvement Projects Update
9. Other Business
 - 9.1 Technical Advisory Committee Updates
 - 9.2 Pending Agenda Items
10. ***Next EOC Meeting*** – The next regularly scheduled EOC Meeting is set for ***Thursday, August 13, 2020 at 8:00 a.m. via Zoom.***