

GLENBARD WASTEWATER AUTHORITY  
Executive Oversight Committee  
Agenda

January 9, 2020

8:00 a.m.

Meeting will be held at the Glenbard Wastewater Plant  
945 Bemis Rd, Glen Ellyn, IL

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comment
5. Consent Agenda – The following items are considered to be routine by the Executive Oversight Committee and will be approved with a single vote in the form listed below:

*Motion the EOC to approve the following items including Payroll and Vouchers for part of the months of November 2019 (partial) and December 2019 \$1,194,974.79 (Trustee Christiansen).*

- 5.1 Executive Oversight Committee Meeting Minutes:  
December 4, 2019 EOC Meeting
- 5.2 Vouchers Previously Reviewed by:  
Partial November 2019 and December 2019 – Trustee Christiansen
- 5.3 Sodium Thiosulfate Contract Award

The Glenbard Wastewater Authority posted the bid notification publicly through an advertisement to bid that was published in the Daily Herald on November 25, 2019. The deadline for receipt of the sealed bids was December 20, 2019 at 11:00 a.m.

After opening the bid documents, reviewing the unit prices, and confirming that all required documentation was present, PVS Minibulk was the lowest responsive, responsible bidder. PVS has been our long-term Sodium Thiosulfate provider due largely in part to the delivery requirements we have mandated and based on their proven performance record and consistent pricing. GWA does not have any reason to deny them award of the new contract. The Authority has been aware that both chemical costs as well as hauling costs have increased significantly since the last time this item was bid, and therefore had included an increased budget

amount in the CY2020 budget to anticipate for the higher costs. The low bid of \$2.59/gallon is a 51% increase over the previous price of \$1.72/gallon.

The Operations Staff requests the EOC to allow to award a three-year contract to PVS Chemical, Detroit MI for the purchase and delivery of Liquid Sodium Thiosulfate at \$2.59 per gallon/delivered with the amount expensed to CY2020 O&M Budget 270-1-530440.

#### 5.4 Sodium Hypochlorite Contract Award

The Glenbard Wastewater Authority posted the bid notification publicly through an advertisement to bid that was published in the Daily Herald on November 25, 2019. The deadline for receipt of the sealed bids was December 18, 2019 at 11:00 a.m.

After opening the bid documents, reviewing the unit prices, and confirming that all required documentation was present, Alexander Chemical Corporation was the lowest responsive, responsible bidder. Alexander Chemical has been our Sodium Hypochlorite provider in the past. To date, we do not have any reason to deny them award of the new contract. The previous price the Authority was paying competitively per gallon of Sodium Hypochlorite was \$0.632 to Alexander Chemical Corporation from January 2017 until current. The Authority has been aware that both chemical costs as well as hauling costs have increased significantly since the last time this item was bid, and therefore had included an increased budget amount in the CY2020 budget to anticipate for the higher costs. The low bid of \$0.7101/gallon is a 12.4% increase over the previous price of \$0.632/gallon.

The Operations Staff requests the EOC to allow awarding Alexander Chemical Corporation the 3-year Sodium Hypochlorite supply contract for a unit price of \$0.7101 per gallon delivered. The cost of the Sodium Hypochlorite will be expensed to the Glenbard's Stormwater Plant CY2020 O&M budget line item 270-1-530440.

#### 5.5 Request for Authorization to Enter into Year 4 of 5 of the Lease of Atmospheric Vaporizers and Airgas Liquid Oxygen Hauling Agreement

GWA requests waiver of bids and authorization to continue into year four of the five-year contract for the leasing of atmospheric vaporizers and liquid oxygen hauling with Airgas in CY2020. Liquid Oxygen hauling will be priced at \$0.274/per 100 cubic feet with a base delivery charge of \$15,600, and invoiced to Fund 270-530443 in the CY2020 Budget. Atmospheric Vaporizers Leasing will be priced at \$1,500/month, and invoiced to Fund 40 Capital Plan in the CY2020 Budget.

## 5.6 Contract Laboratory Services Open Purchase Order Request

The Authority Staff would like to request waiving of competitive bidding requirements per the Village of Glen Ellyn code, 1-10-2: EXCEPTIONS TO COMPETITIVE BIDDING. Per Administrative Order No. 3 Section “D” Professional Services – Section 3 the Authority is required to seek at least three competitive proposals. The request provides support that the Authority has gathered and evaluated three competitive proposals from qualified laboratories.

This request is made due to the specific requirements that need to be met in order for the Authority to properly test our Influent, Effluent, Anaerobic Digester and Land Applied Biosolids samples per the IEPA and EPA specifications. With the EOC’s approval, a purchase order will be created under O&M account 270-520806 – Professional Services Laboratory Support for a not to exceed budgeted amount of \$28,500 to be utilized during the 2020 calendar year.

## 6. Discussion

- 6.1 High Strength Waste Standard Operating Procedure
- 6.2 Facility Improvement Project Update
- 6.3 Operations using Solids Retention Time

## 7. Other Business

- 7.1 Technical Advisory Committee Updates
- 7.2 Pending Agenda Items

- 8. ***Next EOC Meeting*** – The next regularly scheduled EOC Meeting is set for ***Thursday, February 13, 2020 at 8:00 a.m. in the Conference Room at the Glenbard Wastewater Authority, 945 Bemis Road, Glen Ellyn, IL 60137.***