

GLENBARD WASTEWATER AUTHORITY
Executive Oversight Committee
Minutes
November 12, 2019
Meeting held in the Clayton North Room
Village of Glen Ellyn Civic Center
535 Duane Street
Glen Ellyn, IL

Members Present:

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| Diane McGinley | President, Village of Glen Ellyn |
| Keith Giagnorio | President, Village of Lombard |
| Kelli Christiansen | Trustee, Village of Glen Ellyn |
| William Ware | Trustee, Village of Lombard |
| Mark Franz | Village Manager, Village of Glen Ellyn |
| Scott Niehaus | Village Manager, Village of Lombard |
| Julius Hansen | Public Works Director, Village of Glen Ellyn |
| Carl Goldsmith | Public Works Director, Village of Lombard |

Others Present:

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| Matthew Streicher | Executive Director, GWA |
| Tom Romza | Assistant Director/Engineer, GWA |
| Christina Coyle | Finance Director, Village of Glen Ellyn |
| Tim Sexton | Finance Director, Village of Lombard |
| Gayle Lendabarker | Administrative Secretary, GWA |

1. Call to Order at 6:00 p.m.
2. Roll Call: President McGinley, President Giagnorio, Trustee Christiansen, Trustee Ware, Mr. Franz, Mr. Niehaus, Mr. Hansen, and Mr. Goldsmith answered "Present".
3. Pledge of Allegiance
4. Public Comment
5. Consent Agenda - The following items are considered to be routine by the Executive Oversight Committee and will be approved with a single vote in the form listed below:

Motion the EOC to approve the following items including Payroll and Vouchers for part of the month of September and October 2019 totaling \$1,266,521.27 (Trustee Christiansen).

Mr. Ware motioned and President Giagnorio seconded the *MOTION that the following items on the Consent Agenda be approved. President McGinley, President Giagnorio, Trustee Christiansen, Trustee Ware, Mr. Franz, Mr. Niehaus, Mr. Hansen and Mr. Goldsmith responded "Aye" during a roll vote. The motion carried.*

- 5.1 Executive Oversight Committee Meeting Minutes:
 - o October 2, 2019 EOC Meeting

EOC Meeting/November 2019
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- 5.2 Vouchers previously reviewed by Trustee Christiansen
- September 2019
 - October 2019

6. Approval to purchase CHP Media

Prior to digester gas being used in the CHP's, the gas needs to be "scrubbed" in order to remove siloxanes and hydrogen sulfide, in order to help preserve the life of the engines. Although the life of the media is tracked, due to varying usage and gas conditions, it is difficult to exactly predict when the media will be reaching its useful life. Since there is little expiration notice, and the media has a long shelf life, we prefer to have the media onsite and available to keep the down time of the engines to a minimum.

In the 2019 GWA budget, staff allocated \$50,000 for the purchase of this media in budget category Plant Equipment Rehabilitation account 40-580150. Therefore, ***we motion the EOC to authorize approval to purchase CHP media from Unison Solutions in the amount of \$39,185.75.***

Mr. Streicher indicated that the purchase of the media had been tabled at the October EOC Meeting to allow GWA staff time to investigate an alternative media that would provide a longer use life and a safer method of removal by GWA staff; at that time Staff felt there was time to evaluate the new media and seek purchase approval at a December meeting. Mr. Streicher indicated that based on the gas monitoring reports, the life of the current media had been reached and approval was sought to make the purchase and seek post-purchase EOC approval, to be able to change out the media and prevent any damage to the CHP engines.

President Giagnorio motioned and Trustee Christiansen seconded the Motion to approve the purchase of CHP media from Unison Solutions in the amount of \$39,185.75. The funds will be allocated from the CY2019 Plant Rehabilitation Fund 40-580150. President McGinley, President Giagnorio, Trustee Christiansen, Trustee Ware, Mr. Franz, Mr. Niehaus, Mr. Goldsmith, and Mr. Hansen responded "Aye" during a roll vote. The motion carried.

7. ***Next EOC Meeting*** – The next regularly scheduled EOC Meeting is set for Wednesday, December 4, 2019 at 8:00 a.m. The December EOC meeting will still be held ***in the Conference Room at the Glenbard Wastewater Authority, 945 Bemis Road, Glen Ellyn, IL 60137.***

Mr. Niehaus moved to adjourn the November 12, 2019 EOC Meeting and Trustee Ware seconded the MOTION. The members responded unanimously to a verbal call of "Aye". The motion carried. The meeting adjourned at 6:03 p.m.

Submitted by:

Gayle A. Lendabarker
GWA Administrative Secretary