

GLENBARD WASTEWATER AUTHORITY
Executive Oversight Committee
Agenda

October 2, 2019

8:00 a.m.

Meeting will be held at the Glenbard Wastewater Plant
945 Bemis Rd, Glen Ellyn, IL

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comment
5. Consent Agenda – The following items are considered to be routine by the Executive Oversight Committee and will be approved with a single vote in the form listed below:

Motion the EOC to approve the following items including Payroll and Vouchers the months of August 2019 totaling \$1,144,670.10 (Trustee Christiansen).

5.1 Executive Oversight Committee Meeting Minutes:
August 8, 2019 EOC Meeting

5.2 Vouchers Previously Reviewed by: Trustee Christiansen
August 2019

5.3 Approval to purchase CHP Gas Scrubbing Media
Prior to digester gas being used in the CHP's, the gas needs to be "scrubbed" in order to remove siloxanes and hydrogen sulfide, in order to help preserve the life of the engines. Although the life of the media is tracked, due to varying usage and gas conditions, it is difficult to exactly predict when the media will be reaching its useful life. Since there is little expiration notice, and the media has a long shelf life, we prefer to have the media onsite and available to keep the down time of the engines to a minimum.

In the 2019 GWA budget, staff allocated \$50,000 for the purchase of this media in budget category Plant Equipment Rehabilitation account 40-580150. Therefore, *we motion the EOC to authorize approval to purchase CHP media from Unison Solutions in the amount of \$26,801.75*

5.4 Retroactive Approval of Sandblasting and Coating of Thickener Bridge

The existing gravity thickener at the Glenbard Wastewater Authority has not been repainted since being put in service many years ago, therefore, it was budgeted to sandblast and repaint elements of the catwalk structure that are above the water level. This project was originally budgeted in CY2016 but deferred for several years due to budgetary needs for other projects, and therefore is now overdue. All elements of the thickener were inspected by the maintenance department the summer of 2016 and determined to be structurally sound, and all elements under the water level were determined to not need painting. The scope for this project is to set up scaffolding, cover the drive unit, perform sandblasting of the existing catwalk structure and handrail, remove the sand from the covered tank and apply paint to existing catwalk structure and handrail. The sand will be allowed to be disposed on site in order to save costs.

Based on qualifications and price, staff motions the EOC to authorize awarding the project to **G.P. Maintenance Services Inc.** for the amount of **\$49,700.00**. In this year's budget number 40-580150, \$40,000 is allocated towards "Clarifier Mechanism and Bridge Painting." Although \$9,700 over budget, sufficient funds remain in this line item. During the past month two capital projects have been completed in-house by the maintenance staff resulting in significant savings. *This item was approved by Village Manager Franz and Public Works Director Hansen on September 16, 2019, but is seeking retroactive approval from the EOC.*

6. Amendment #1 to Black & Veatch's Construction Contract

In March 2016, just prior to the Facility Improvement Project being bid out, the EOC approved a construction oversight contract with the design engineer for the project, Black & Veatch (B&V), for the amount of \$706,943. The Authority recommended that B&V oversee the construction management on a part-time basis due to the critical details involved with the design. The Authority had worked closely with B&V on reducing the amount of oversight required due to the hiring of an Assistant Director/Engineer.

Due to the progress of the project, and many other conditions explained in the attached memo, Black & Veatch is now requesting an amendment to their existing contract so that they are able to continue construction management until the completion of the project. Black & Veatch met with the TAC and explained several terms highlighted in the memo.

It's motioned that the EOC authorize GWA to amend the construction contract with Black & Veatch for an amount of \$300,000 with the ability to amend the contract at \$324,000 should Black and Veatch not agree to the discounted price. This is anticipated to carry the contract through the remainder of the FIP project, barring any unforeseen delays. These funds would come out of the 40-580180 budget, and have been appropriately placed in the CY2020 budget.

7. CY2020 Budget Approval

Enclosed is a memo summarizing the highlights of the draft CY2020 budget, along with the draft budget itself.

Motion the EOC to authorize approval of the CY2020 Budget to the Full Boards of Glen Ellyn and Lombard

8. 1S641 Sunnybrook Road Parcel Purchase

In late 2018 the property owner at 1S641 Sunnybrook, directly adjacent to GWA to the North (as seen outlined in blue on the enclosed aerial photo), approached the Authority in regards to the purchase of his parcel. Although there is no immediate need for this property, it will most likely eventually have a potential use in the future, therefore consideration was given to purchasing it since it is contiguous with the Authority's existing property line. Per the EOC's direction and authorization in closed sessions, an appraisal was obtained, and negotiations ensued. A deal was agreed upon, with the agreed purchase price of \$450,000, with the additional term that the seller would be allowed to stay at the property for the period of 1-year after the sale without paying a rent. The Authority will not be liable for anything while the seller is still living on the premises, and will not act as a landlord. The Authority's attorney has drafted the enclosed purchase agreement, which the Authority can enter into after the EOC has approved the use of the funds.

Motion the EOC to authorize the use of capital funds to purchase 1S641 Sunnybrook Road, Glen Ellyn, Illinois for the price of \$450,000. This purchase is included in the 40-580180 capital budget.

9. Discussion

9.1 Facility Improvement Project Update

10. Other Business

10.1 Technical Advisory Committee Updates

10.2 Pending Agenda Items

10.3 Full Board Meeting – Tuesday, November 12, 2019

11. ***Next EOC Meeting*** – The next regularly scheduled EOC Meeting is set for ***Thursday, November 14, 2019 at 8:00 a.m. in the Conference Room at the Glenbard Wastewater Authority, 945 Bemis Road, Glen Ellyn, IL 60137***