

GLENBARD WASTEWATER AUTHORITY
Executive Oversight Committee
Agenda

July 11, 2019

8:00 a.m.

Meeting will be held at the Glenbard Wastewater Plant
945 Bemis Rd, Glen Ellyn, IL

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comment
5. Consent Agenda – The following items are considered to be routine by the Executive Oversight Committee and will be approved with a single vote in the form listed below:

Motion the EOC to approve the following items including Payroll and Vouchers the months of June 2019 totaling \$353,900 (Trustee Christiansen).

- 5.1 Executive Oversight Committee Meeting Minutes:
June 13, 2019 EOC Meeting
- 5.2 Vouchers Previously Reviewed by: Trustee Christiansen
June 2019
6. CY2018 Financial Audit Report

Attached is the Annual Audited Financial Statements for the Glenbard Wastewater Authority for the fiscal year that ended December 31, 2018. Financial highlights for the Authority's fiscal year 2018 (FY2018) are presented on pages 10-11 of the report. A complete narrative summary of the Authority's operations and financial position is found in Management's Discussion and Analysis on pages 9-19. Village of Glen Ellyn Finance Director Christina Coyle will present highlights of the financial report during the EOC meeting and our audit partner, Jamie Wilkey, will present the auditor's opinion.

Motion to accept the Audited Financial Statements of the Glenbard Wastewater Authority for the fiscal year ended December 31, 2018 and to forward the audit report to the full Authority Board for final approval at the next annual meeting.

Motion to distribute the operating surplus of \$449,410 in a manner determined by the Executive Oversight Committee.

7. 2019 Roofing Project

In 2017, GWA sought an evaluation of all the roofing systems on plant grounds and lift stations. Many of the roofs are original to the late 1970's and far past their useful life. While some of the roofs are still in decent condition, many are already failing, or on the verge of failing. GWA took the 2017 evaluation and developed an annual roof rehabilitation program over the next 15 years in effort to spread out the costs of rehabilitating every Authority roof asset.

The roof rehabilitation plan for 2019 is to replace the failing roof of Building O and the shingled roof of Building Z. In May 2019 Authority staff and the roofing consultant, Arcon, developed and sent out a public request for qualifications and proposals for the rehabilitation of the roofs of buildings O (UV building) and Z (SRI lift station). Nine (9) proposals were received, with Elens & Maichin Roofing being the low bid. The bids ranged from the low of \$136,300 to the high of \$184,950 (bid tabulation attached).

Therefore, after discussion with the TAC, it is recommended the EOC award Elens & Maichin Roofing & Sheet Metal, Inc the 2019 Buildings O and Z Roof Rehabilitation project in the amount not to exceed **\$136,300**. If approved, this amount will be taken out of the designated amount in CY2019 Approved Budget, Fund 40 580180 Capital Improvements Projects.

8. Discussion

- 8.1 Facility Improvement Project Update
- 8.2 CY2020 Budget
- 8.3 NACWA Platinum Award

9. Other Business

- 9.1 Technical Advisory Committee Updates
- 9.2 Pending Agenda Items

10. ***Next EOC Meeting*** – The next regularly scheduled EOC Meeting is set for ***Thursday, August 8, 2019 at 8:00 a.m. in the Conference Room at the Glenbard Wastewater Authority, 945 Bemis Road, Glen Ellyn, IL 60137***

11. Executive Session – Materials to be Provided Under Separate Cover

Motion the EOC to adjourn to Executive Session for the purposes of discussing threatened or pending litigation between the Glenbard Wastewater Authority and Boller Construction, Inc. The EOC will not be returning to open session after adjournment of the Executive Session.

Executive Session Materials to be provided under separate cover.