

GLENBARD WASTEWATER AUTHORITY  
**Executive Oversight Committee**  
**Minutes**  
**October 25, 2018**  
**Meeting held at the Glenbard Wastewater Plant**  
**945 Bemis Road, Glen Ellyn, IL**

Members Present:

Keith Giagnorio	President, Village of Lombard
Diane McGinley	President, Village of Glen Ellyn
Mike Fugiel	Trustee, Village of Lombard
Bill Enright	Trustee, Village of Glen Ellyn
Scott Niehaus	Village Manager, Village of Lombard
Mark Franz	Village Manager, Village of Glen Ellyn
Carol Goldsmith	Public Works Director, Village of Lombard
Julius Hansen	Public Works Director, Village of Glen Ellyn

Others Present:

Matthew Streicher	Executive Director, GWA
Tom Romza	Assistant Director/Engineer, GWA
Rick Freeman	Electrical Superintendent, GWA
David Goodalis	Operations Superintendent, GWA
Jon Braga	Interim Maintenance Superintendent, GWA
Laurie Frieders	Environmental Resources Coordinator, GWA
Christina Coyle	Finance Director, Village of Glen Ellyn
Gayle Lendabarker	Administrative Secretary, GWA

1. Call to Order at 8:01 a.m.
2. Roll Call: President Giagnorio, President McGinley, Trustee Fugiel, Trustee Enright, Mr. Niehaus, Mr. Franz, Mr. Goldsmith and Mr. Hansen answered "Present".
3. Pledge of Allegiance
4. Public Comment
5. Consent Agenda - The following items are considered to be routine by the Executive Oversight Committee and will be approved with a single vote in the form listed below:

*Motion the EOC to approve the following items including Payroll and Vouchers for the Month of September and part of October 2018 totaling \$1,419,562.68 (Trustee Enright).*

**Mr. Franz motioned and Mr. Niehaus seconded the MOTION that the following items on the Consent Agenda be approved. President Giagnorio, President McGinley, Trustee Fugiel, Trustee Enright, Mr. Niehaus, Mr. Franz, Mr. Goldsmith, and Mr. Hansen responded "Aye" during a roll vote. The motion carried.**

EOC Meeting/October 2018  
Minutes

- 5.1 Executive Oversight Committee Meeting Minutes:
  - September 13, 2018 EOC Meeting
- 5.2 Vouchers previously reviewed by Trustee Enright
  - September and partial October 2018
- 5.3 Approval New Telephone System

Authority staff are requesting EOC approval for the purchase of a new Midco Telephone system through the National Joint Purchasing Authority (NJPA). The existing telephone system at the Authority is outdated, unsupported, and in need of replacement. Authority staff recommends to award the phone replacement contract to Midco, Inc. in the amount of \$22,223.52 This has been budgeted under Fund 40-580140, Infrastructure Improvements, in the amount of \$40,000. Although comparative pricing was obtained for due diligence, competitive bidding of this item is not necessary, due to it being purchased through a joint purchasing agency. The TAC has reviewed this item and agrees with the recommendation being made.

6. CY2019 Draft Budget Review

*Motion the EOC to authorize approval of the CY2019 Budget to the Full Boards of Glen Ellyn and Lombard.*

*Mr. Streicher reviewed the last round of changes to the proposed CY2019 budget which results in 1.1% increase in partner allocations. Trustee Enright asked why the insurance premium decreased. Ms. Coyle advised that the savings was a result of the lower number and type of claims GWA has had in the past.*

*Trustee Enright motioned and Trustee Fugiel seconded the motion to approve recommending the CY2019 budget to the GWA Full Board for approval. President Giagnorio, President McGinley, Trustee Fugiel, Trustee Enright, Mr. Niehaus, Mr. Franz, Mr. Goldsmith, and Mr. Hansen responded "Aye" during a roll vote. The motion carried.*

7. Discussion

7.1 Facility Improvement Project

*Mr. Romza advised that digging for the new raw pump lift station had finally started, which can only be done ten feet at a time as bracing needs to be installed to keep things from collapsing. Mr. Romza indicated that it would be a month to a month and half before any concrete would be poured to form the lift station.*

*Trustee Enright asked how wide the hole was. Mr. Romza advised as wide as the current raw building or approximately forty (40) feet. Mr. Streicher indicated the final result has the bottom of the pump station forty-seven (47) feet below ground.*

*Trustee Enright asked if they will encounter water. Mr. Streicher indicated they do which was one of the reasons for the change order increasing the project due to all of the pumping that will be needed.*

*Mr. Franz asked if winter will impact the project. Mr. Romza advised most likely not as the water is being pumped as it is encountered and the type of concrete to be used needs to be cooled to help it set properly.*

*Mr. Romza advised the HVAC work in the filter building is close to completion, gas lines are in and tested.*

*Mr. Streicher added that the last construction schedule submitted by the contractor shows their substantial completion date as February 2020, which is not the date negotiated in the one change order wherein final completion was scheduled to be November 2019 which, naturally, liquidated damages can be pursued, at least for engineering costs, if not more. Mr. Streicher advised that beginning the coming weekend, the contractor intends to start working ten-hour (10) shifts on Saturdays due to shorter days at this time of the year to try and get back on schedule. Mr. Streicher stated that with each payment application Boller is required to submit an updated construction schedule so there are no surprises.*

*Trustee Enright asked if the construction project was paid for via bonds. Mr. Streicher indicated that it is being financed through the State of Illinois' IEPA Revolving Loan fund at a rate of 1.75 percent (1.75%); once the project is done, GWA will begin repaying the loan over twenty (20) years.*

*Mr. Goldsmith asked where things stand with the IEPA inspection. Mr. Streicher indicated that the IEPA had showed up at the plant the previous month as a result of an odor complaint and had their attention drawn to the FIP project and soil erosion control measures; the inspector threatening that the project was out of compliance for needing storm water permits since GWA essentially disturbed over an acre of soil. The EPA inspector threatened to issue violations to both villages as a result of neglecting to get the stormwater permit. Mr. Streicher indicated that GWA has applied*

*for the necessary storm water permit and is putting together a storm water pollution prevention plan, which is a fairly complicated document/plan that the contractor has to keep up with and both GWA and Village of Lombard will be handling inspections.*

*Mr. Streicher indicated that the previous Friday the IEPA inspector returned to check on the odor situation so it seems that issue has dropped, but she did focus most of her attention on the soil erosion and storm water controls.*

*Mr. Franz asked Mr. Streicher to bring the Committee up to date on the odor complaints that had been received in September as they have been contacting Village personnel. Mr. Streicher advised that GWA had received thirty (30) odor complaints, many of them multiple complaints from a select few residents. Mr. Streicher indicated that the cause of the odor is a result of the low flow conditions due to a lack of rain fall and lack of inflow and infiltration that occurs when there is rain; these conditions gives hydrogen sulfide more time to build up in the pipes and is released in a greater concentration when the flow reaches the plant and is exposed to the air; additionally, the flow coming to the plant is warmer than the air temperature which is another contributing factor the quantity and strength of the sulfides. Mr. Streicher noted that hydrogen sulfides are highly detectable by the human nose at a level that is not detectable by sampling equipment.*

*Mr. Streicher indicated that many of the residents assume that the odors are a direct result of resuming the FOG deliveries; GWA's position is that the odors are not related to the intake of FOG based on the monitoring of the digester health and the implementation of the SOP for receiving the FOG. Mr. Streicher indicated that staff takes a variety of pro-active measures to try and lessen the impact of the odors, but in the end, due to the nature of the facility zero odors is not a reality.*

*Trustee Enright asked if rain water somehow gets mixed in with the sewer. Mr. Streicher indicated that parts of Lombard do have combined stormwater and sewer systems so that is one source, and in other areas there have inflow via resident's sump pumps and infiltrations from sewer pipes in the ground that may have cracks or joint connections that are old and failing which allow rain water into the system when the ground water level is high enough.*

*Mr. Franz wanted to clarify that the digester and FOG is not contributing to the current round of odors and that the current facility plan will focus on this issue in depth.*

8. Other Business

- 8.1 Technical Advisory Committee
- 8.2 Pending Agenda Items
- 8.3 Full Board Meeting

*November 15, 2018 at 6:00 p.m. at the Village of Lombard*

*Mr. Franz asked about an update on the pre-treatment ordinance. Ms. Frieders advised that the comments were received from the USEPA in the last few days and she will be compiling a report and distribute to both sides for review.*

9. ***Next EOC Meeting*** – The next regularly scheduled EOC Meeting is set for ***Thursday, December 13, 2018 at 8:00 a.m. in the Conference Room at the Glenbard Wastewater Authority, 945 Bemis Road, Glen Ellyn, Illinois.***

**Mr. Niehaus moved to adjourn the October 25, 2018 EOC Meeting and convene for Executive Session for the purpose of discussing the purchase of real estate property, from which the Committee will not return to regular session. Mr. Enright seconded the MOTION. President Giagnorio, President McGinley, Mr. Fugiel, Mr. Enright, Mr. Niehaus, Mr. Franz, Mr. Goldsmith, and Mr. Hansen responded “Aye” during a roll vote. The motion carried. The meeting adjourned at 8:28 a.m.**

10. Executive Session – Materials to be Provided Under Separate Cover

*Motion the EOC to adjourn to Executive Session for the purposes of discussing the purchase of real estate property for the use of the public body. The EOC will not be returning to open session after adjournment of the Executive Session.*

*Executive Session Materials to be provided under separate cover!*

Submitted by:

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Gayle A. Lendabarker  
GWA Administrative Secretary