

GLENBARD WASTEWATER AUTHORITY
Executive Oversight Committee
Agenda

January 10, 2019

8:00 a.m.

Meeting will be held at the Glenbard Wastewater Plant
945 Bemis Rd, Glen Ellyn, IL

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comment
5. Consent Agenda – The following items are considered to be routine by the Executive Oversight Committee and will be approved with a single vote in the form listed below:

Motion the EOC to approve the following items including Payroll and Vouchers for part of the months of October 2018 (partial), November 2018 totaling and December 2018 \$1,797,455.53 (Trustee Enright).

- 5.1 Executive Oversight Committee Meeting Minutes:
October 25, 2018 EOC Meeting
- 5.2 Vouchers Previously Reviewed by:
October 2018, November 2018 and December 2018 – Trustee Enright
- 5.3 Request for Authorization to Enter into Year 3 of 3 of Flow Monitoring Services Contract with RJN Group, Inc.

GWA requests waiver of bids and authorization to continue into year three of the three-year contract for Flow Monitoring Services with the RJN Group, Inc. The amount of \$122,000 shall be invoiced to Fund 270-520981 in CY2019.

- 5.4 Request for Authorization to Enter into Year 3 of 3 of Sodium Hypochlorite Supply Contract with Alexander Chemical Corporation.

GWA requests waiver of bids and authorization to continue into year three of the three-year contract for the Sodium Hypochlorite Supply Contract with Alexander Chemical Corporation at \$0.632/gallon, and shall be invoiced to Fund 270-520981 in CY2019

- 5.5 Request for Authorization to Enter into Year 3 of 3 of Sodium Thiosulfate Supply Contract with PVS Chemical.

GWA requests waiver of bids and authorization to continue into year three of the three-year contract for the Sodium Thiosulfate Supply Contract with PVS Chemical at \$1.72/gallon, and shall be invoiced to Fund 270-1-530440 in CY2019

- 5.6 Request for Authorization to Enter into Year 3 of 3 of the Janitorial Services Contract with RCC Cleaning.

GWA requests waiver of bids and authorization to continue into year three of the three-year contract for Janitorial Services with RCC Cleaning for \$12,240, and shall be invoiced to Fund 270-520971 in CY2019

- 5.7 Request for Authorization to Enter into Year 3 of 5 of the Lease of Atmospheric Vaporizers and Airgas Liquid Oxygen Hauling Agreement

GWA requests waiver of bids and authorization to continue into year three of the five-year contract for the leasing of atmospheric vaporizers and liquid oxygen hauling with Airgas in CY2019. Liquid Oxygen hauling will be priced at \$0.266/per 100 cubic feet with a base delivery charge of \$15,600, and invoiced to Fund 270-530443 in the CY2019 Budget. Atmospheric Vaporizers Leasing will be priced at \$1,500/month, and invoiced to Fund 40 Capital Plan in the CY2019 Budget.

- 5.8 Contract Laboratory Services Open Purchase Order Request

In late 2016 the Operations and Laboratory staff solicited three quotes for laboratory professional services for three-year period starting in 2017. Per Village of Glen Ellyn Purchasing Policy Section B.5., since this is a recurring/ongoing service, quotes only need to be obtained once every three years, so long as the cost remains competitive and there is no significant change to the scope of goods/services. Suburban Labs projected a cost of \$25,001.50 for a one-year period based on information provided to them from the Authority. The cost can be variable as call out work is required for the Stormwater Facility during rain events, as well as any extra sampling that might be required for our permit discharge or special condition on river sampling.

This professional service is budgeted in the CY2019 O&M budget account #270-520806 Prof. Serv. Laboratory in the amount of \$24,000. The Operations and Laboratory staff kindly requests the Executive Oversight Committee to approve an open purchase order for a not to exceed amount of \$24,000 for CY2019 as budgeted.

6. Second Amendment to Cell Phone Tower License Agreement

In 2018 TOWERCO, the owner of the cell tower located on Authority (Village of Glen Ellyn) property, approached the Authority with discussion in regards to

adding a 3rd carrier (T-Mobile) on the existing cell tower. The proposed amendment would add a 400 square foot enclosure at ground level in the existing storage area that would not have an impact on the operation of the Authority. The proposed amendment would also increase the monthly revenue to the Authority by \$1,650 per month.

Prior to the license agreement amendment going to the Village of Glen Ellyn for formal approval, EOC approval is needed since both member Villages are part of the EOC, and the revenue would benefit the Authority. Therefore, EOC approval is requested for the attached license agreement amendment with TOWERCO. No signature is needed at this time.

7. Discussion

- 7.1 High Strength Waste Standard Operating Procedure
- 7.2 Facility Improvement Project Update
- 7.3 Discussion of FPA Amendment Inquiry

8. Other Business

- 8.1 New Personnel Introduction – Environmental Resources Coordinator
- 8.2 Technical Advisory Committee Updates
- 8.3 Pending Agenda Items
- 8.4 Executive Oversight Committee 2019 Meeting Dates

9. ***Next EOC Meeting*** – The next regularly scheduled EOC Meeting is set for ***Thursday, February 14, 2019 at 8:00 a.m. in the Conference Room at the Glenbard Wastewater Authority, 945 Bemis Road, Glen Ellyn, IL 60137.***