

GLENBARD WASTEWATER AUTHORITY
Executive Oversight Committee
Agenda

September 13, 2018

8:00 a.m.

Meeting will be held at the Glenbard Wastewater Plant
945 Bemis Rd, Glen Ellyn, IL

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comment
5. Consent Agenda – The following items are considered to be routine by the Executive Oversight Committee and will be approved with a single vote in the form listed below:

Motion the EOC to approve the following items including Payroll and Vouchers for the Month of June, July, and August 2018 totaling \$3,7836,008.32 (Trustee Enright).

- 5.1 Executive Oversight Committee Meeting Minutes:
June 14, 2018 EOC Meeting
- 5.2 Vouchers Previously Reviewed by:
June, July, and August 2018 – Trustee Enright
- 5.3 Approval of Purchase of Biogas Media

As part of the new CHP system, the biogas being used to fuel the generators needs to be cleaned of hydrogen sulfides and siloxanes, which would cause damage to the internal CHP engine parts that are essential to the system. The scrubbing of the gas is key to increasing the overall life of the engines.

The current media has reached its useful life and needs to be replaced. Calls were made to 3 other local plants in the area that have the same equipment, and they all go with Unison for the media, so we were unable to find more suppliers of the media to attempt to get prices than what we have listed in the memo. Also, the gas scrubbing system itself is manufactured by Unison, so ideally their media is the best to use – however it is possible to use 3rd party sources, if available.

In the 2018 GWA budget, staff allocated \$75,000 for the purchase of this media in budget category Plant Equipment Rehabilitation account 40 580150. This purchase is

well below this budgeted amount. The Authority recommends approving the purchase from Unison Solutions in the not-to-exceed amount of \$24,675.75 that would come out of account 40-580150.

5.4 Roof Contract Award

On Tuesday, August 28, 2018, eight (8) bids were opened for the Roof Replacement at Buildings P and T. The low Base Bid of \$142,270.00 was submitted by Adler Roofing and Sheet Metal, Inc. of Joliet, Illinois. The highest bid received was \$249,550. See attached Bid Tabulation Sheet for a complete summary of the bids.

The budgeted amount for CY2018 for this project was \$84,723, putting this projection \$57,547 above the budgeted amount. However, prior to going to bid, the Authority's new roofing consultant had advised us that the budgeted amount for the work was low, which is demonstrated by the good range of bids received. The Consultant has been working with the Authority to revise future budget amounts. Also attached is a spreadsheet showing the over/under total for Fund 40 projects, which includes this projected amount above budget, but does not include any overages from the FIP project. As demonstrated, excluding the FIP project, overall the Authority is under budget on Fund 40 projects, therefore this overage does not affect the budget significantly.

Based on the recommendation of the Authority's roofing consultant, it is recommended that the Authority award the contract to Adler Roofing and Sheet Metal for the Roof Replacement at Buildings P and T in the amount of \$142,270, which would come out of Fund 40-580145.

6. CY2019 Draft Budget Review

Enclosed in the agenda is a memo highlighting the significant budgetary impacts for CY2019 and how they compare to CY2018. Also enclosed are pertinent sheets from the Draft CY2019 budget, and the full detail will be able to be discussed at the meeting.

7. Facility Improvement Project Change Order No. 005

The Technical Advisory Committee (TAC) has previously reviewed the change order documents and is aware of the proposed changes. Based on the review of the items included in the change order by the TAC committee, at the time the Authority recommends approval of the proposed Facility Improvements Project Change Order No. 005 in the amount of \$6,425.98, increasing the overall contract cost from \$17,694,832.84 to \$17,701,258.82. This change order involves two credits and one additional cost item that is non-negotiable, as explained in further detail in the enclosed memo.

8. Discussion

8.1 Facility Improvement Project Update

- 8.2 Pretreatment Ordinance Status Update
- 8.3 CHP Updates
- 8.4 Personnel Updates – Assistant Director Introduction

- 9. Other Business
 - 9.1 Technical Advisory Committee Minutes
 - 9.2 Pending Agenda Items
 - 9.3 GWA Annual Full Board Meeting Date – The Full Board Meeting with both Village’s full boards in attendance to approve the Glenbard Wastewater Authority’s CY2019 Budget, is set for **Thursday, November 15, 2018 at 6:00 pm** in the Community Room of the Village of Lombard Village Hall, 255 E Wilson Avenue, Lombard, IL 60148.

- 10. ***Next EOC Meeting*** – The next regularly scheduled EOC Meeting is set for ***Thursday, October 11, 2018 at 8:00 a.m. in the Conference Room at the Glenbard Wastewater Authority, 945 Bemis Road, Glen Ellyn, IL 60137.***

- 11. Executive Session – Materials to be Provided Under Separate Cover

Motion the EOC to adjourn to Executive Session for the purposes of discussing the purchase of real estate property for the use of the public body. The EOC will not be returning to open session after adjournment of the Executive Session.

Executive Session Materials to be provided under separate cover!