

GLENBARD WASTEWATER AUTHORITY  
Executive Oversight Committee  
Minutes  
January 11, 2018  
Meeting held at the Glenbard Wastewater Plant  
945 Bemis Road, Glen Ellyn, IL

Members Present:

Diane McGinley	President, Village of Glen Ellyn
Keith Giagnorio	President, Village of Lombard
Bill Enright	Trustee, Village of Glen Ellyn
Mike Fugiel	Trustee, Village of Lombard
Mark Franz	Village Manager, Village of Glen Ellyn
Tim Sexton	Finance Director, Village of Lombard
Julius Hansen	Public Works Director, Village of Glen Ellyn
Carl Goldsmith	Public Works Director, Village of Lombard

Others Present:

Matthew Streicher	Engineer/Assistant Director, GWA
Rick Freeman	Electrical Superintendent, GWA
David Goodalis	Operations Superintendent, GWA
Jon Braga	Interim Maintenance Superintendent, GWA
Laurie Frieders	Environmental Resources Coordinator, GWA
Christina Coyle	Finance Director, Village of Glen Ellyn
Gayle Lendabarker	Administrative Secretary, GWA

1. Call to Order at 8:04 a.m.
2. Pledge of Allegiance
3. Roll Call: President McGinley, President Giagnorio, Trustee Fugiel, Trustee Enright, Mr. Niehaus, Mr. Franz, Mr. Goldsmith and Mr. Hansen answered "Present".
4. Public Comment
5. Consent Agenda - The following items are considered to be routine by the Executive Oversight Committee and will be approved with a single vote in the form listed below:

*Motion the EOC to approve the following items including Payroll and Vouchers for the Month of November 2017 totaling \$2,454,834.03 (Trustee Enright).*

**Trustee Fugiel motioned and Mr. Niehaus seconded the MOTION that the following items on the Consent Agenda be approved. President Giagnorio, President McGinley, Trustee Fugiel, Trustee Enright, Mr. Niehaus, Mr. Franz, Mr. Goldsmith, and Mr. Hansen responded "Aye" during a roll vote. The motion carried.**

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- 5.1 Executive Oversight Committee Meeting Minutes:  
○ November 9, 2017 EOC Meeting

- 5.2 Vouchers previously reviewed by Trustee Enright  
○ November 2017

- 5.3 Request for Authorization to Enter into Year 2 of 3 of Flow Monitoring Services Contract with RJN Group, Inc.

GWA requests authorization to continue into year two of the three-year contract for Flow Monitoring Services with the RJN Group, Inc. The amount of \$116,000 shall be invoiced to Fund 270-520981 in CY2018

- 5.4 Request for Authorization to Enter into Year 2 of 3 of Sodium Hypochlorite Supply Contract with Alexander Chemical Corporation.

GWA requests authorization to continue into year two of the three-year contract for the Sodium Hypochlorite Supply Contract with Alexander Chemical Corporation at \$0.632/gallon and shall be invoiced to Fund 270-520981 in CY2018.

*Trustee Enright asked what the Sodium Hypochlorite was used for. Mr. Streicher explained that during high flow events that the chemical is used to disinfect by means of chlorination at the CSO plant before is it discharged and is then dechlorinated by the Sodium Thiosulfate to keep it from harming the habitat of the river.*

- 5.5 Request for Authorization to Enter into Year 2 of 3 of Sodium Thiosulfate Supply Contract with PVS Chemical.

GWA requests authorization to continue into year two of the three-year contract for the Sodium Thiosulfate Supply Contract with PVS Chemical at \$1.72/gallon, and shall be invoiced to Fund 270-1-530440 in CY2018

- 5.6 Request for Authorization to Enter into Year 2 of 3 of the Janitorial Services Contract with RCC Cleaning.

GWA requests authorization to continue into year two of the three-year contract for Janitorial Services with RCC Cleaning for \$12,240, and shall be invoiced to Fund 270-520971 in CY2018

5.7 Request for Authorization to Enter into Year 2 of 5 of the Lease of Atmospheric Vaporizers and Airgas Liquid Oxygen Hauling Agreement

GWA requests authorization to continue into year two of the five-year contract for the leasing of atmospheric vaporizers and liquid oxygen hauling with Airgas in CY2018. Liquid Oxygen hauling will be priced at \$0.258/per 100 cubic feet with a base delivery charge of \$15,600, and invoiced to Fund 270-530443 in the CY2018 Budget. Atmospheric Vaporizers Leasing will be priced at \$1,500/month, and invoiced to Fund 40 Capital Plan in the CY2018 Budget.

5.8 Reimbursement to Village of Lombard for Property Surveys

The Authority is requesting the Executive Oversight Committee authorize payment to reimburse the Village of Lombard **\$26,106.78** in relation to the Professional Survey Work done by Jorgensen & Associates for the purposes of the Property Swap Discussions with the Forest Preserve District of DuPage County (FPD). The property swaps proposed ownership of vacant parcels being transferred to the FPD from the Villages of Lombard and Glen Ellyn, in exchange for the FPD transferring ownership of the lagoon parcels at the CSO plant to GWA. The proposition required updated plats of survey and legal descriptions that were completed by the Professional Surveyor.

*Trustee Enright asked for clarification on what the charges were for. Mr. Goldsmith refreshed everyone on an original plan to transfer title of property owned by both Villages to the DuPage Country Forest Preserve in exchange for title to the proper that the Lagoons at the CSO plant since the lease agreement with the Forest Preserve expired last year, after the Forest Preserve expressed a desire to not renew a lease. Mr. Goldsmith indicated that before any type of deal could continue, surveys of the properties that were going to be swapped need to be brought current; Lombard contracted with a vendor they had experience with to complete the task. Mr. Goldsmith advised that the Forest Preserve has since changed their mind as the pieces to be swapped were not desirable and wishes to execute a 99-year easement agreement for the property at a one cost of \$15,000 per acre or a cost of \$142,500.*

5.9 Contract Laboratory Services Open Purchase Order Request

In late 2016 the Operations and Laboratory staff solicited three quotes for laboratory professional services for three-year period starting in 2017. Per Village of Glen Ellyn Purchasing Policy Section B.5., since this is a recurring/ongoing service, quotes only need to be obtained once every three years, so long as the cost remains competitive and there is no significant

change to the scope of goods/services. Suburban Labs projected a cost of \$25,001.50 for a one-year period based on information provided to them from the Authority. The cost can be variable as call out work is required for the Stormwater Facility during rain events, as well as any extra sampling that might be required for our permit discharge or special condition on river sampling.

This professional service is budgeted in the CY2018 O&M budget account #270-520806 Prof. Serv. Laboratory in the amount of \$30,000. The Operations and Laboratory staff kindly requests the Executive Oversight Committee to approve an open purchase order for a not to exceed amount of \$30,000 for CY2018 as budgeted.

5.10 Enter into Agreement with NRG for Demand Load Response Revenue

In the past, the Authority has entered into agreements for a Demand Load Response program, where the Authority agrees to run the backup generators under certain circumstances, and is compensated for it. Recently, the Authority was approached by several different brokers with offers to upgrade the generators to the required air emissions standards, in exchange for revenue sharing with the brokers. After evaluating the proposals, and options, Authority staff and the TAC agreed on the proposal from NRGCS. The agreement would generate +/- \$30,000 in additional revenue for the Authority, and has been reviewed by the Authority's attorney. Staff recommends the EOC approve entering into a 6-year agreement with NRGCS for Demand Load Response Participation.

6. Discussion

6.1 IEPA – Violation Notice Update

*Mr. Streicher advised that the Compliance Commitment Agreement was submitted to the IEPA January 3, 2018 and at this point in time there has not been any type of response to the submission. Mr. Streicher indicated that the items outlined in the agreement had already been completed so GWA should be viewed as being in compliance. Mr. Streicher indicated that the copy in the packet is what was submitted to IEPA and is awaiting their signature.*

6.2 Facility Improvement Project Update

*Mr. Streicher advised that the newly installed disk filters have been online and operating as expected, therefore the contractor has received approval to proceed with the demolition of the six (6) remaining old sand filter beds and installation of the three (3) remaining disk filters. Mr. Streicher added*

*that most of the non-potable and natural gas line replacement work is nearly complete and everyone is still waiting for the Earth Retention System submittal which was the driving factor behind the last change order.*

*Trustee Enright asked if the new disk filter have been tested under a high flow situation since it looks as if the flows through the plant have been typical flows. Mr. Streicher advised that the filters were tested under a simulated high flow situation by shutting off pumps and allowing the levels to rise and the filters performed as anticipated.*

*Mr. Franz asked if the deadline for the installation of the second bank of disk filters scheduled for April 2018, was going to be met? Mr. Streicher indicated that according to the schedule submitted, completion is being projected for March 26, 2018, and as they are simply duplicating work already done on the first series of filters, they know how to address the various areas that posed challenges the first time around. Mr. Franz asked if the total project completion date was still scheduled for April 2019? Mr. Streicher advised the date was November 19, 2019.*

## 7. Other Business

- 7.1 CHP SOP Update/GWA Ad-Hoc CHP Operations Committee Applicants  
Authority staff has been putting together a draft Standard Operating Procedures in relation to accepting high strength waste, co-digesting the high strength waste with our municipal sludge, and other related operational procedures. Once a final draft is complete, the documents will be shared with the only resident who applied to the Ad-Hoc committee, the School District 89 Superintendent, a County Board official, and any other interested parties in order to obtain input. The goal of Authority staff is to bring final documents to the February and/or March EOC meeting for final approval.

*Mr. Streicher reviewed the proposed Standard Operating Procedures for FOG process. Mr. Streicher indicated that guidance from the TAC Committee on acquiring public input since there was only one (1) applicant for the Ad Hoc Committee. Mr. Franz indicated that the Village Managers will be discussing how best to acquire feedback and/or communicate the plan to the public.*

*President McGinley expressed her thought that GWA and the Villages have made every effort to include members of the public in having input on developing the SOP's and no one except for one (1) person spoke up; therefore, once finalized the SOP's should be posted on the web site and a notification sent to everyone stating the policy is complete and available on the web site and not spend a lot of time in search of feedback as we*

*have given members of the community plenty of time and opportunity to participate and have received very little response.*

7.2 Technical Advisory Committee Updates

*Mr. Streicher did mention that another large change order on the FIP project is in the works which relates to some electrical issues that came to light and is being worked on.*

7.3 November 18, 2017 Sanitary Sewer Overflow Update

*Mr. Streicher indicated that the type of overflow experienced is required reporting to the IEPA and that GWA will most likely receive a violation notice as a result. Mr. Streicher indicated, and Electrical Superintendent Freeman elaborated, that a dual fuse failure as a result of a ComEd power failure was the cause and if the raw pump station, which had originally been scheduled to be completed on the date prior to the failure, had been completed then the SSO would not have occurred.*

7.4 Pending Agenda Items

7.5 Executive Oversight Committee 2018 Meeting Dates

8. ***Next EOC Meeting*** – The next regularly scheduled EOC Meeting is set for ***Thursday, February 8, 2018 at 8:00 a.m. in the Conference Room at the Glenbard Wastewater Authority, 945 Bemis Road, Glen Ellyn, Illinois.***

**Mr. Niehaus moved to adjourn the January 11, 2018 EOC Meeting and President McGinley seconded the MOTION. President Giagnorio, President McGinley, Mr. Fugiel, Mr. Enright, Mr. Niehaus, Mr. Franz, Mr. Goldsmith, and Mr. Hansen responded “Aye” during a roll vote. The motion carried. The meeting adjourned at 8:25 a.m.**

9. Executive Session – Materials Provided under separate cover

*Motion the EOC to adjourn to Executive Session for the purposes of approving previous Executive Session Minutes and discussing Personnel Matters relating to specific employees pursuant to 5 ILCS 120/2 (C)(1) & collective negotiating matters or deliberations on salary schedules for one or more classes of employees pursuant to 5 ILCS 120/2 (C)(2).*

Submitted by:

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Gayle A. Lendabarker  
GWA Administrative Secretary