

GLENBARD WASTEWATER AUTHORITY
Executive Oversight Committee
Agenda

January 11, 2018

8:00 a.m.

**Meeting will be held at the Glenbard Wastewater Plant
945 Bemis Rd, Glen Ellyn, IL**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comment
5. Consent Agenda – The following items are considered to be routine by the Executive Oversight Committee and will be approved with a single vote in the form listed below:

Motion the EOC to approve the following items including Payroll and Vouchers for the Month of November 2017 totaling \$2,454,834.03 (Trustee Enright).

- 5.1 Executive Oversight Committee Meeting Minutes:
November 9, 2017 EOC Meeting
- 5.2 Vouchers Previously Reviewed by:
November 2017 – Trustee Enright
- 5.3 Request for Authorization to Enter into Year 2 of 3 of Flow Monitoring Services Contract with RJN Group, Inc.

GWA requests authorization to continue into year two of the three-year contract for Flow Monitoring Services with the RJN Group, Inc. The amount of \$116,000 shall be invoiced to Fund 270-520981 in CY2018

- 5.4 Request for Authorization to Enter into Year 2 of 3 of Sodium Hypochlorite Supply Contract with Alexander Chemical Corporation.

GWA requests authorization to continue into year two of the three-year contract for the Sodium Hypochlorite Supply Contract with Alexander Chemical Corporation at \$0.632/gallon, and shall be invoiced to Fund 270-520981 in CY2018

- 5.5 Request for Authorization to Enter into Year 2 of 3 of Sodium Thiosulfate Supply Contract with PVS Chemical.

GWA requests authorization to continue into year two of the three-year contract for the Sodium Thiosulfate Supply Contract with PVS Chemical at \$1.72/gallon, and shall be invoiced to Fund 270-1-530440 in CY2018

- 5.6 Request for Authorization to Enter into Year 2 of 3 of the Janitorial Services Contract with RCC Cleaning.

GWA requests authorization to continue into year two of the three-year contract for Janitorial Services with RCC Cleaning for \$12,240, and shall be invoiced to Fund 270-520971 in CY2018

- 5.7 Request for Authorization to Enter into Year 2 of 5 of the Lease of Atmospheric Vaporizers and Airgas Liquid Oxygen Hauling Agreement

GWA requests authorization to continue into year two of the five-year contract for the leasing of atmospheric vaporizers and liquid oxygen hauling with Airgas in CY2018. Liquid Oxygen hauling will be priced at \$0.258/per 100 cubic feet with a base delivery charge of \$15,600, and invoiced to Fund 270-530443 in the CY2018 Budget. Atmospheric Vaporizers Leasing will be priced at \$1,500/month, and invoiced to Fund 40 Capital Plan in the CY2018 Budget.

- 5.8 Reimbursement to Village of Lombard for Property Surveys

The Authority is requesting the Executive Oversight Committee authorize payment to reimburse the Village of Lombard **\$26,106.78** in relation to the Professional Survey Work done by Jorgensen & Associates for the purposes of the Property Swap Discussions with the Forest Preserve District of DuPage County (FPD). The property swaps proposed ownership of vacant parcels being transferred to the FPD from the Villages of Lombard and Glen Ellyn, in exchange for the FPD transferring ownership of the lagoon parcels at the CSO plant to GWA. The proposition required updated plats of survey and legal descriptions that were completed by the Professional Surveyor.

- 5.9 Contract Laboratory Services Open Purchase Order Request

In late 2016 the Operations and Laboratory staff solicited three quotes for laboratory professional services for three-year period starting in 2017. Per Village of Glen Ellyn Purchasing Policy Section B.5., since this is a recurring/ongoing service, quotes only need to be obtained once every three years, so long as the cost remains competitive and there is no significant change to the scope of goods/services. Suburban Labs projected a cost of \$25,001.50 for a one-year period based on information provided to them from the Authority. The cost can be variable as call out work is required for the

Stormwater Facility during rain events, as well as any extra sampling that might be required for our permit discharge or special condition on river sampling.

This professional service is budgeted in the CY2018 O&M budget account #270-520806 Prof. Serv. Laboratory in the amount of \$30,000. The Operations and Laboratory staff kindly requests the Executive Oversight Committee to approve an open purchase order for a not to exceed amount of \$30,000 for CY2018 as budgeted.

5.10 Enter into Agreement with NRG for Demand Load Response Revenue

In the past, the Authority has entered into agreements for a Demand Load Response program, where the Authority agrees to run the backup generators under certain circumstances, and is compensated for it. Recently, the Authority was approached by several different brokers with offers to upgrade the generators to the required air emissions standards, in exchange for revenue sharing with the brokers. After evaluating the proposals, and options, Authority staff and the TAC agreed on the proposal from NRGCS. The agreement would generate +/- \$30,000 in additional revenue for the Authority, and has been reviewed by the Authority's attorney. Staff recommends the EOC approve entering into a 6-year agreement with NRGCS for Demand Load Response Participation.

6. Discussion

- 6.1 IEPA – Violation Notice Update
- 6.2 Facility Improvement Project Update

7. Other Business

- 7.1 CHP SOP Update/GWA Ad-Hoc CHP Operations Committee Applicants

Authority staff has been putting together a draft Standard Operating Procedures in relation to accepting high strength waste, co-digesting the high strength waste with our municipal sludge, and other related operational procedures. Once a final draft is complete, the documents will be shared with the only resident who applied to the Ad-Hoc committee, the School District 89 Superintendent, a County Board official, and any other interested parties in order to obtain input. The goal of Authority staff is to bring final documents to the February and/or March EOC meeting for final approval.

- 7.2 Technical Advisory Committee Updates
- 7.3 November 18, 2017 Sanitary Sewer Overflow Update
- 7.4 Pending Agenda Items
- 7.5 Executive Oversight Committee 2018 Meeting Dates

- 8. ***Next EOC Meeting*** – The next regularly scheduled EOC Meeting is set for ***Thursday, February 8, 2018 at 8:00 a.m. in the Conference Room at the Glenbard Wastewater Authority, 945 Bemis Road, Glen Ellyn, IL 60137.***

9. Executive Session – Materials Provided under separate cover

Motion the EOC to adjourn to Executive Session for the purposes of approving previous Executive Session Minutes and discussing Personnel Matters relating to specific employees pursuant to 5 ILCS 120/2 (C)(1) & collective negotiating matters or deliberations on salary schedules for one or more classes of employees pursuant to 5 ILCS 120/2 (C)(2).