

GLENBARD WASTEWATER AUTHORITY  
Executive Oversight Committee  
Minutes  
October 12, 2017  
Meeting held at the Village of Glen Ellyn Police Department  
Community Room  
65 S. Park Boulevard, Glen Ellyn, IL

Members Present:

Diane McGinley	President, Village of Glen Ellyn
Keith Giagnorio	President, Village of Lombard
Bill Enright	Trustee, Village of Glen Ellyn
Mike Fugiel	Trustee, Village of Lombard
Mark Franz	Village Manager, Village of Glen Ellyn
Scott Niehaus	Village Manager, Village of Lombard
Julius Hansen	Public Works Director, Village of Glen Ellyn
Carl Goldsmith	Public Works Director, Village of Lombard

Others Present:

Matthew Streicher	Engineer/Assistant Director, GWA
David Goodalis	Operations Superintendent, GWA
Jon Braga	Interim Maintenance Superintendent, GWA
Laurie Frieders	Environmental Resources Coordinator, GWA
Christina Coyle	Finance Director, Village of Glen Ellyn
Tim Sexton	Finance Director, Village of Lombard
Gayle Lendabarker	Administrative Secretary, GWA
Chris Marschinke, P.E.	Trotter and Associates (TAI)

1. Call to Order at 8:00 a.m.
2. Roll Call: President McGinley, President Giagnorio, Trustee Enright, Trustee Fugiel, Mr. Franz, Mr. Niehaus, Mr. Hansen and Mr. Goldsmith answered "Present".
3. Pledge of Allegiance
4. Public Comment
5. Consent Agenda - The following items are considered to be routine by the Executive Oversight Committee and will be approved with a single vote in the form listed below:

*Motion the EOC to approve the following items including Payroll and Vouchers for the Month of September 2017 totaling \$3,101,967.22 (Trustee Enright).*

**Trustee Enright motioned and Trustee Fugiel seconded the MOTION that the following items on the Consent Agenda be approved. President McGinley, President**

***Giagnorio, Trustee Enright, Trustee Fugiel, Mr. Franz, Mr. Niehaus, Mr. Goldsmith, and Mr. Hansen responded “Aye” during a roll vote. The motion carried.***

- 5.1 Executive Oversight Committee Meeting Minutes:
  - September 21, 2017 EOC Meeting
- 5.2 Vouchers previously reviewed by Trustee Enright
  - September 2017

6. GWA Ad-Hoc CHP Operations Committee

*Mr. Franz provided a brief explanation of the goals of the Ad-Hoc CHP Operations Committee and how it would be a Committee that would not have any veto power and would be a temporary assignment.*

*President McGinley felt that the GWA Staff should be the personnel developing the guidelines and presenting to the Ad-Hoc Committee for review and approval as the members of this committee would not have the expertise to develop and/or recommend procedures that are realistic to the overall operations of GWA’s process.*

*Mr. Niehaus advised that the Committee would be submitting the final guidelines and recommendations to the EOC Committee would then set policy.*

7. Discussion

7.1 CY2018 Draft Budget Workshop

*Mr. Streicher provided a summary of the changes made to the CY2018 budget compared to the draft provided at the September meeting. Mr. Streicher indicated that staff made reductions to the CIP in an effort offset the anticipated additional expenses to be incurred with the FIP Change Order for the ERS portion of the project.*

*Mr. Streicher did advise that he increased electrical and sludge hauling O&M funds to allow for the change to lack of utilizing the CHP system at its full capacity and the hauling of sludge during the warm summer months in an effort to keep the odors under control during this time of year.*

*President McGinley asked when the budget needs to be approved. Mr. Franz indicated that at the next EOC Committee meeting scheduled for November, the Committee would need to authorize approval to the Full Board for their approval at the November 28<sup>th</sup> meeting that is tentatively scheduled at this point in time.*

## 7.2 Odor and Process Updates

*Mr. Streicher indicated that reseeded with the healthy sludge worked in reducing the odors and took several additional steps to reduce odors but until additional rain falls, we are still considered to be in “drought” conditions. Mr. Streicher advised that the number of the odors have dropped substantially and the odors we do get are happening during times staff has difficulty determining whether or not the odors are truly coming from GWA.*

*Mr. Streicher advised that the official Air Quality Report was received and distributed to residents there were minimal responses.*

*Mr. Niehaus asked if any residents had taken tours of the facility. Mr. Streicher indicated that there was only one (1) tour with Mr. Arnish and he, along with one of GWA’s Class One Operators conducted the tour.*

*Mr. Niehaus asked if the communication with Baxter & Woodman was taking place in an effort to work on correcting any process issues that might contribute to problems in the future. Mr. Streicher indicated that since three (3) of B&W’s clients were experiencing digester upsets they are communicating and strategizing how to correct the problems as well as developing standard operating guidelines and are willing to sit in on the Ad-Hoc Committee as technical advisors.*

*President McGinley expressed her appreciation to Mr. Streicher for his diligence in addressing all inquiries and taking action to address the issues.*

## 7.3 IEPA – Violation Notice – Result of Odor Complaints to IEPA

*Mr. Streicher advised that the IEPA issued a violation notice to GWA as a result of the all of the odor complaints that both the US EPA and IEPA had received. Mr. Streicher indicated that Rule/Regulation that GWA is accused of violating is vague and while in actually does not apply, he feels that there was some mitigating persuasion used by state senators and house representatives to force the IEPA to issue the violation as a to demonstrate to the neighbors that GWA was being “punished”. Mr. Streicher added that GWA will be required to enter into a Compliance Commitment Agreement (CCA) and it was recommended that GWA retains legal counsel who specialize in this type of work in an effort to keep the IEPA from further action*

*in the future and that while it will be expensive, it will be in GWA's interest to retain them.*

*Mr. Goldsmith asked if we can seek clarification for the contaminant or pollutants we released to create the air pollution. Mr. Streicher indicated that these questions were left on a voicemail message with the IEPA.*

*President McGinley asked who would have pushed the IEPA to issue such a vague warning. Mr. Streicher could only speculate that it was most likely a combination of the residents and politicians who the neighbors had been including on all email correspondences regarding the odors and that we would have to FOIA our IEPA Enforcement Officer for that information. President McGinley requested that Mr. Streicher take the necessary FOIA steps to get the information. Mr. Streicher indicated that he has placed phones and is awaiting responses.*

*Mr. Marschinke from Trotter & Associates indicated that in order for this violation to have been handed down that a multi-step protocol would have had to been followed by the IEPA which included onsite testing and contact; he was unclear how this violation could have been issued under the vague circumstances it was.*

*President McGinley asked Mr. Streicher to investigate who reached out to the IEPA and insisted upon the violation notice as she believes that further discussions concerning the tactics used with the responsible party or parties need to take place.*

#### 7.4 Facilities Improvement Project Update– Matt Streicher

*Mr. Streicher advised that a large portion of the work that has been ongoing is related to the disk filters installation and while the start is supposed to be at the end of October, it is more realistic to be November.*

*Mr. Streicher indicated that as his role has shifted, that Jon Braga is taking over some of the oversight of the project.*

### 8. Other Business

#### 8.1 Technical Advisory Committee Updates

*Mr. Streicher reviewed the items covered at the September T.A.C. meeting including small contracts that do not meet the limit for*

*EOC approval; the hiring of a Maintenance Mechanic III employee as a result of recent internal promotions; approval of acceptance of an insurance settlement for the February 2017 electrical failure of approximately \$16,000 out of the \$41,000 that had been submitted which also reflects a \$25,000 deductible.*

8.2 Pending Agenda Items

*Mr. Streicher reviewed the list of items that have either been deferred or are awaiting costs before they are presented to the EOC Committee for approval.*

8.3 Stormwater Facility Update

*President Giagnorio advised that the project concerning the billboards is a dead issue.*

9. ***Next EOC Meeting*** – The next regularly scheduled EOC Meeting is set for ***Thursday, November 9, 2017 at 8:00 a.m. in the Community Room of the Village of Glen Ellyn Police Department, 65 S. Park Boulevard, Glen Ellyn, Illinois.***

***Mr. Franz added that there are tentative plans to schedule the GWA Annual Full Boarding for Tuesday, November 28<sup>th</sup>, 2017 at 6:00 p.m. with Dinner being served at 5:30 p.m. at Reserve 22 of the Village Links as well as the potential for a special meeting for to approve a single agenda item which will be finalized during the Executive Session shortly.***

***Trustee Enright did have one final question regarding the FOG revenue and its impact on the budget. Mr. Streicher advised that the \$50,000 that was cut from the budget had very little impact on the bottom line. Mr. Enright asked then why revisit taking in the FOG. Mr. Streicher indicated that by running the CHP system at its full potential will result in a decrease in the O&M budget.***

**Mr. Niehaus moved to adjourn the October 12, 2017 EOC Meeting and moved to Executive session for discussions concerning probable litigation and performance a specific employee. Trustee Fugiel seconded the MOTION. President McGinley, President Giagnorio, Trustee Enright, Trustee Fugiel, Mr. Franz, Mr. Niehaus, Mr. Goldsmith, and Mr. Hansen responded “Aye” during a roll vote. The motion carried. The motion was Amended to add “without returning to open session”; The meeting adjourned at 8:49 a.m.**

10. Executive Session – Materials to be Provided Under Separate Cover

Submitted by:

---

Gayle A. Lendabarker

EOC Meeting/October 2017  
Minutes

GWA Administrative Secretary