

GLENBARD WASTEWATER AUTHORITY  
Executive Oversight Committee  
Agenda

November 10, 2016

7:30 a.m.

Meeting will be held at the Glenbard Wastewater Plant  
21 W 551 Bemis Rd, Glen Ellyn, IL

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comment
5. Consent Agenda – The following items are considered to be routine by the Executive Oversight Committee and will be approved with a single vote in the form listed below:

*Motion the EOC to approve the following items including Payroll and Vouchers for the Month of October 2016 totaling \$335,818.47 (Trustee Clark)*

- 5.1 Executive Oversight Committee Meeting Minutes:  
October 13, 2016 EOC Meeting
- 5.2 Vouchers Previously Reviewed by Trustee Clark:  
October 2016
- 5.3 GWA Investment Policy  
VGE Finance Director - Christina Coyle
- 5.4 Request for Covanta High Strength Waste Agreement Approval
- 5.5 Request for Landscape Maintenance One Year Contract Extension Approval  
Maintenance Superintendent -Jay Dahlberg
6. Request for Flow Meter Contract Approval – Matt Streicher/Erik Lanphier

The Glenbard Wastewater Authority (GWA) has received proposals for flow monitoring services for the installation, operation, maintenance, monitoring, and leasing of sixteen (16) flow meters and two (2) rain gauges (lease only one [1] rain gauge) to be located throughout GWA's owned interceptors. Existing GWA owned flow meters and rain gauges need to be removed from those locations, and are offered to be purchased from the GWA. With the exception of a single rain gauge, the remainder of the equipment is nearing the end of its useful life, as replacement parts are becoming difficult to obtain. All sixteen (16) flow meters and two (2) rain gauges are currently connected to telephone

land lines, along with eight (8) flow meters and one (1) rain gauge having 4-10mA connections to GWA's SCADA system. The main purpose of these meters is to determine the flow splits between the two owning Villages in order to properly bill each Village for the treatment of their wastewater.

GWA would no longer like to pursue owning equipment, but instead lease it for a three-year (3) term. Therefore, the GWA would avoid a capital cost of purchasing all new equipment. GWA would also like for all new flow meters to be connected via wireless telemetry with the data plan being included in the lease price. The cost for the land line connections is expensive, and out of date.

For the past sixteen years, GWA has been utilizing ADS Environmental Services for operations and maintenance, data analysis, and reporting on the Authority owned meters. ADS submitted a proposal to continue their work with the GWA, but with the lease option instead of purchasing new meters. To perform our due diligence, we also requested a similar proposal from a local professional consultant that specializes in collection system monitoring; RJN Group, Inc. In addition to the scope in the request for a proposal, RJN Group is also including additional rain gauges and an inflow/infiltration (I/I) report at no extra cost. The additional rain gauges are for the purposes of being able to prepare a thorough inflow and infiltration report with more accurate information. The I/I report could be of significant value to the Villages of Lombard and Glen Ellyn since a detailed report will be provided showing them which metering basins are contributing excess flow, and they would also be able to track the results of any improvements in those basins. This report would be shared with both Villages for their benefit.

Therefore, due to the more comprehensive services provided at a better value, it is recommended to award RJN Group, Inc. the contract for flow monitoring services for the period 2017-2020. Since GWA has not previously worked with RJN Group, language was added to the proposal that would give the Authority the ability to renew on an annual basis so that if certain performance measures are not being met, we can withdraw from the contract with no consequence.

*Motion the EOC to award RJN Group of Wheaton, IL the budgeted three (3) year Flow Services Contract in the amount of \$9,649 per month. Invoiced to O&M account number 270-520981.*

7. Discussion
  - 7.1 Liquid Oxygen Follow-up Information – Matt Streicher/Erik Lanphier
  - 7.2 Facility Improvement Project Update – Matt Streicher
  - 7.3 Pending Agenda Items
8. Other Business
  - 8.1 VGE eNews – GWA Receives Award for Exceptional Performance
9. ***Next EOC Meeting*** – The next regularly scheduled EOC Meeting is set for ***Thursday, December 8, 2016 at 7:30 a.m. at the Glenbard Facility.***

10. Executive Session – Materials to be Provided Under Separate Cover

*Motion the EOC to adjourn to Executive Session for the purposes of discussing the employment, compensation, performance or dismissal of specific employees and the purchase of real property for the use of the public body. The EOC will not be returning to open session after adjournment of the Executive Session.*