

GLENBARD WASTEWATER AUTHORITY
Executive Oversight Committee
Minutes
September 8, 2016
Meeting held at the Glenbard Wastewater Plant
21 W 551 Bemis Rd, Glen Ellyn, IL

Members Present:

Keith Giagnorio	President, Village of Lombard
Alex Demos	President, Village of Glen Ellyn
Mike Fugiel	Trustee, Village of Lombard
Dean Clark	Trustee, Village of Glen Ellyn
Tim Sexton	Finance Director, Village of Lombard
Mark Franz	Village Manager, Village of Glen Ellyn
Carl Goldsmith	Public Works Director, Village of Lombard
Julius Hansen	Public Works Director, Village of Glen Ellyn

Others Present:

Erik Lanphier	Executive Director, GWA
Matthew Streicher	Engineer/Assistant Director, GWA
Rick Freeman	Electrical Superintendent, GWA
Jay Dahlberg	Maintenance Superintendent, GWA
David Goodalis	Operations Superintendent, GWA
Laurie Frieders	Environmental Resources Coordinator, GWA
Christina Coyle	Finance Director, Village of Glen Ellyn
Gayle Lendabarker	Administrative Secretary, GWA

1. Call to Order at 7:30 a.m.
2. Roll Call: President Giagnorio, President Demos, Trustee Fugiel, Trustee Clark, Mr. Sexton, Mr. Franz, Mr. Goldsmith and Mr. Hansen answered "Present". Mr. Niehaus was excused.
3. Pledge of Allegiance
4. Public Comment
5. Consent Agenda - The following items are considered to be routine by the Executive Oversight Committee and will be approved with a single vote in the form listed below:

Motion the EOC to approve the following items including Payroll and Vouchers for the months of August totaling \$265,756.08. (Trustee Clark)

Mr. Clark motioned and Mr. Fugiel seconded the MOTION that the following items on the Consent Agenda be approved. President Giagnorio, President Demos, Mr. Fugiel, Mr. Clark, Mr. Sexton, Mr. Franz, Mr. Goldsmith, and Mr. Hansen responded "Aye" during a roll vote. The motion carried.

- 5.1 Executive Oversight Committee Meeting Minutes:
 - August 18, 2016 EOC Meeting
- 5.2 Vouchers previously reviewed by Trustee Clark
 - August 2016
- 5.3 Rejection of Bids Received on July 19, 2016 for a 2016 Utility Vehicle

The Authority's vehicle replacement schedule calls for the 2008 Bobcat Utility Vehicle (UTV) to be replaced in CY2016 with a budget of \$23,000. The Authority received bids for replacement of the UTV on July 19, 2016. Based on the needs of the Authority the UTV with options added would cost us approximately \$22,000. Due to the current concerns by the Village of Glen Ellyn regarding the available cash within Capital Improvement Plan (CIP) reserves, the Authority is requesting the EOC reject all bids and defer purchasing of this UTV until CY2017.

6. Discussion

- 6.1 Facility Improvements Project Update (Asst. Dir./Civil Eng., Matt Streicher)

Mr. Streicher highlighted the status of the start-up on the FIP Project that is starting to gain momentum. Mr. Streicher indicated that the contractor was making a change to the specifications in that the original quote was for ABS pumps, while GWA had preferred Flyght pumps based on previous experience with the brand, the contractor indicated that they would be switching to the Flyght brand without any additional changes to the contract. Mr. Streicher added that there had been some additional insurance requirements requested by GWA's attorney that has since been met and GWA staff was were still waiting for a detailed cost schedule from the Contractor and shop drawings are required to be fully submitted by the time the project reaches fifty percent (50%) complete point.

- 6.2 Violation – FECAL Stormwater Facility (Ops Superintendent, Dave Goodalis)

Mr. Goodalis highlighted the circumstances that resulted in the FECAL violation at the CSO facility due to the short amount time between the chlorination and de-chlorination process which staff could not have adjusted any of the in place to avoid the violation. Mr. Goodalis did indicated that as a result of the event, some issues with the lines that relay the chemicals to the treatment area were discovered and repairs made in preparation for the next time the plant needs to be put online.

6.3 CY2017 budget discussion (workshop format)

General discussions concerning the Capital Fund revenues and expenses were discussed as well as how there will be an increase in a truck traffic with the addition of trucks delivering sugar water which is the by-product of candy processing. Discussions on how to plan/budget for potential property purchases bordering the plant was also discussed with the thought of any future regulations that may require the expansion of the current facilities to accommodate new processes to serve as the main factor to future purchases. Mr. Lanphier highlighted some planned Capital budget items relating to the Cryo and UV systems that would serve to help reduce O&M costs, specifically electric and potable water and employee overtime as it relates to the Cryo system, and bring both processes up to current technological standards and extend the usable life of the UV system potentially another twenty (20) years. Mr. Lanphier did note that approval for repairs/upgrades to the UV system would actually need to start in CY2016 with the invoice being submitted in CY2017 and that this would be made clear to GWA Full Board prior to the budget approval at the annual meeting in November even though approval will need to be granted by the EOC Committee in either October or November to insure the project is completed by the May 1st start-up date as mandated by the IEPA. Mr. Lanphier highlighted key points in the O&M side of the budget and what the drivers behind large increase/decreases are.

6.4 Pending Agenda Items

The GWA Full Board Meeting has been scheduled for November. Actual date will be sent via calendar appointment once verified with the Village of Lombard.

7. Other Business

7.1 Nissen WEFTEC Flyer Identifying our CHP Project.

8. ***Next EOC Meeting*** – The next regularly scheduled EOC Meeting is set for ***Thursday, October 13, 2016 at 7:30 a.m. at the Glenbard Facility. It was noted that the original date of October 8th was incorrect, the date should be October 13th.***

Mr. Goldsmith moved to adjourn the September 9, 2016 EOC Meeting and Mr. Clark seconded the MOTION. President Giagnorio, President Demos, Trustee Fugiel, Mr. Clark, Mr. Sexton, Mr. Franz, Mr. Goldsmith, and Mr. Hansen responded “Aye” during a roll vote. The motion carried. The meeting adjourned at 8:35 a.m.

EOC Meeting/September2016
Minutes

Submitted by:

Gayle A. Lendabarker
GWA Administrative Secretary