GLENBARD WASTEWATER AUTHORITY
Executive Oversight Committee
Minutes
July 14, 2016
Meeting held at the Glenbard Wastewater Plant
21 W 551 Bemis Rd, Glen Ellyn, IL

Members Present:

Keith Giagnorio	President, Village of Lombard
Mike Fugiel	Trustee, Village of Lombard
Dean Clark	Trustee, Village of Glen Ellyn
Scott Niehaus	Village Manager, Village of Lombard
Mark Franz	Village Manager, Village of Glen Ellyn
Carl Goldsmith	Public Works Director, Village of Lombard
Julius Hansen	Public Works Director, Village of Glen Ellyn

Others Present:

Erik Lanphier	Executive Director, GWA
Matthew Streicher	Engineer/Assistant Director, GWA
Rick Freeman	Electrical Superintendent, GWA
Jay Dahlberg	Maintenance Superintendent, GWA
David Goodalis	Operations Superintendent, GWA
Laurie Frieders	Environmental Resources Coordinator, GWA
Christina Coyle	Finance Director, Village of Glen Ellyn
Gayle Lendabarker	Administrative Secretary, GWA
Chris Buckley	Engineer, Baxter & Woodman
Derek Wold	Engineer, Baxter & Woodman

1. Call to Order at 7:35 a.m.

2. Roll Call: President Giagnorio, Trustee Fugiel, Trustee Clark, Mr. Niehaus, Mr. Franz, Mr. Goldsmith and Mr. Hansen answered "Present". President Demos was excused.

3. Pledge of Allegiance

4. Public Comment

5. Consent Agenda - The following items are considered to be routine by the Executive Oversight Committee and will be approved with a single vote in the form listed below:

   Motion the EOC to approve the following items including Payroll and Vouchers for the months of June totaling $970,369.01. (Trustee Clark)

   Mr. Clark motioned and Mr. Franz seconded the *MOTION that the following items on the Consent Agenda be approved. President Giagnorio, Mr. Fugiel, Mr. Clark, Mr. Niehaus, Mr. Franz, Mr. Goldsmith, and Mr. Hansen responded "Aye" during a roll vote. The motion carried.*

5.1 Executive Oversight Committee Meeting Minutes:
- June 9, 2016 EOC Meeting

5.2 Vouchers previously reviewed by Trustee Clark
- June 2016

5.3 Liquid Oxygen Bid Award

The Authority's current three-year contract for annual cryogenic maintenance turnaround/emergency use Liquid Oxygen Supply expires on August 15, 2016.

The bidding procedure consisted of advertisement to bid posted for one week in the Daily Herald and the Village of Glen Ellyn website from Monday, June 6, thru Friday, June 10, 2016. Bid Opening at the Glenbard Wastewater Authority on Wednesday, June 15, 2016 at 9:00 AM.

The Authority received two bids, and a notice from a third bidder that they formally elected not to bid. Based on the two bids that were received the Authority would like to award Airgas LLC the Liquid Oxygen Supply contract for a unit cost price per 100 CCF based on the following three-year term beginning August 15, 2016.
- Year One - $ 0.4140
- Year Two - $ 0.4347
- Year Three - $ 0.4565

5.4 Engineering Shortlist Recommendation

After months of interviews the Authority along with the Public Works Directors from the member villages have decided that the recommendations below will improve the competitive nature of the engineering shortlist by removing firms that have either not been responsive, or have not been successful with fulfilling the expectations of the Authority.

The Authority recommends the following changes to the engineering shortlist.

Remove the following firms from the engineering shortlist:
1. HR Green
2. Walter E. Deuchler & Associates

Add the following firms to the engineering shortlist:
1. Donahue and Associates
2. Carollo Engineers

The Authority respectfully requests the approval of the EOC to proceed with the changes to the engineering shortlist as described above.

5.5 IEPA SRF Loan Resolution #07-16

Based on GWA attorney Greg Dose's discussions with the IEPA Financial Section in-house attorney Vera Herst we will need to proceed with Authority and village approvals in much the same fashion as was done in 2007. Because GWA is not a stand-alone entity that sets rates, bills customers and collects revenue on its own, Ms. Herst wants to see an ordinance from each village that:

1. Approves the loan.
2. Commits to setting rates and making payments sufficient to cover its share of debt service.
3. Confirms that public notice of the opportunity for a referendum was given.
    a. Only applies to Lombard, as it is a non-home rule municipality.

The low bid contractor Boller Construction has agreed to extend the bid until the middle of August. This provides Glen Ellyn and Lombard the opportunity to get the loan ordinances approved through the proper channels. This process has inadvertently provided us with more savings due to interest rates being reduced by the IEPA on the SRF Loan to 1.76% from 1.85%. This reduction in percentage equates to approximately $190,000 in interest savings over the life of the loan.

Motion to Approve Resolution 07-16 authorizing and approving the $16,725,000 loan through the IEPA SRF Loan Program.

6. Combined Heat & Power Project Update
(Presented by Baxter & Woodman)

Baxter & Woodman Engineer, Chris Buckley, presented an update on the CHP project highlighting costs savings and change orders and the overall impact on the project these changes have had as well as how much more of the project remains to be completed.

7. Discussion

7.1 Facility Improvement Project Update
7.2 Glenbard Wastewater Authority Website Release
(Presented by Rick Freeman, Electrical Department Superintendent)
7.3 Pending Agenda Items

8.0 Other Business

9.0 ***Next EOC Meeting*** – The next regularly scheduled EOC Meeting is set for ***Thursday, August 11, 2016 at 7:30 a.m. at the Glenbard Facility.***

Mr. Niehaus moved to adjourn the July 14, 2016 EOC Meeting and Mr. Franz seconded the motion. ***President Giagnorio, Trustee Fugiel, Mr. Clark, Mr. Niehaus, Mr. Franz, Mr. Goldsmith, and Mr. Hansen responded "Aye" during a roll vote.*** **The motion carried. The meeting adjourned at 8:35 a.m.**

Submitted by:

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Gayle A. Lendabarker
GWA Administrative Secretary